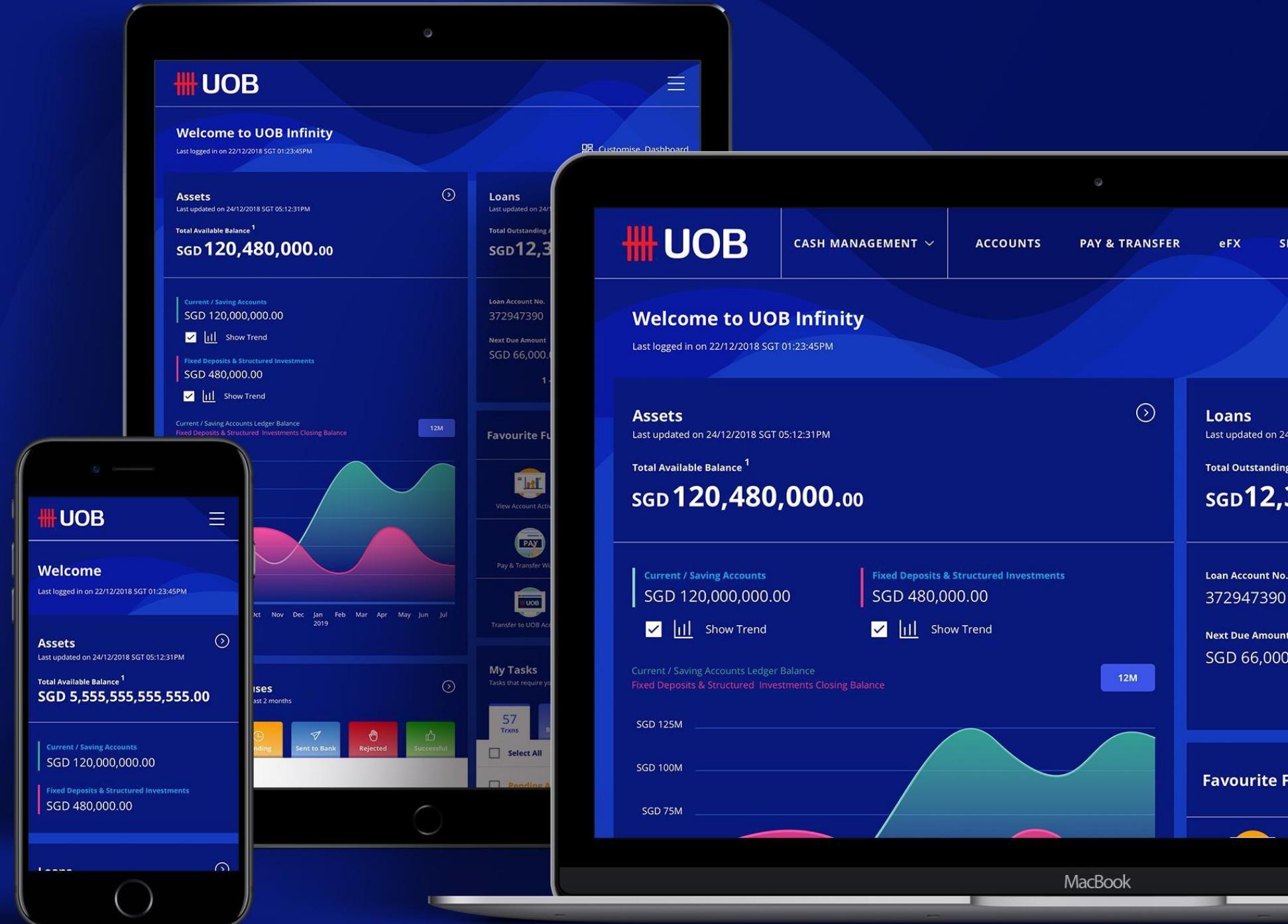


Berpindah dari BIBPlus ke Infinity



Pembuat Pembayaran

Pengenalan singkat tentang cara membuat pembayaran tunggal/massal dan mengunduh laporan di UOB Infinity

Perjalanan Baru Sebagai Pembuat Pembayaran

Ringkasan

- 1** Infinity – Platform Perbankan Digital Baru
- 2** Bagaimana Cara Membuat Transaksi Tunggal
- 3** Bagaimana Cara Membuat Transaksi Massal
- 4** Bagaimana Cara Mengunggah File Massal
- 5** Bagaimana Cara Mengunduh File
- 6** Bagaimana Cara Menyimpan Transaksi
- 7** Bagaimana Cara Mengirim Transaksi
- 8** Bagaimana Cara Memberitahu Penyetuju atas Pengajuan Transaksi
- 9** Bagaimana Cara Menyetujui Transaksi
- 10** Bagaimana Cara Mengunduh Laporan Bank dan Adpis
- 11** Bagaimana Cara Mengunduh Laporan

Infinity – Platform Perbankan Digital Baru

Peningkatan Utama

Dirancang untuk meningkatkan pengalaman perbankan elektronik Anda melalui:

- Navigasi yang disederhanakan di platform memungkinkan Anda menghabiskan lebih sedikit waktu untuk fungsi dan lebih banyak waktu yang dihabiskan untuk menyelesaikan pekerjaan nyata.
- Personalisasi dasbor Anda dengan akun dan fitur yang sering digunakan, dan tampilkan informasi yang relevan bagi Anda
- Antarmuka pengguna adaptif memungkinkan Anda untuk memiliki pengalaman yang seragam di desktop, tablet, dan ponsel
- Kejelasan bahasa dengan mendukung 3 bahasa Inggris, Cina Sederhana, dan bahasa lokal negara tempat Anda beroperasi

A. Navigasi yang Disederhanakan

1. Di BIBPlus, Anda harus navigasi melalui 3 level menu – Menu Atas, Menu Samping dan Sub Menu Samping yang dapat diperluas, untuk sampai ke halaman fungsi yang Anda inginkan.
2. Menu UOB Infinity memungkinkan Anda untuk mengakses halaman fungsi yang Anda inginkan dari 1 level. Fungsi dikategorikan dengan mempertimbangkan pengguna. Misalnya. Payment Maker akan mengakses Menu Pay & Transfer, sedangkan Administrator akan mengakses Menu "Admin".

The diagram illustrates the simplified navigation of the new UOB Infinity platform compared to the previous BIBPlus platform. It shows two main interface components: the BIBPlus sidebar (labeled 1) and the UOB Infinity dashboard (labeled 2).

BIBPlus Sidebar (Labeled 1):

- Shows a three-level menu structure: Main Menu (e.g., Account Services), Sub Menu (e.g., Local Payment, Remittance), and Sub-Sub Menu (e.g., Local Electronic Payment, Remittance, Cheque Services, Bulk Services, Generic File Upload).

UOB Infinity Dashboard (Labeled 2):

- Shows a single-level navigation menu at the top: ACCOUNTS, FIXED DEPOSITS, STATUS, PAY & TRANSFER, SERVICES, and ADMIN.
- An arrow points from the BIBPlus sidebar to the UOB Infinity dashboard, indicating the simplification of navigation levels.
- A red box highlights the PAY & TRANSFER, SERVICES, and ADMIN menu items, which are further expanded into detailed service pages below.
- The expanded PAY & TRANSFER page includes: SINGLE TRANSACTION (Transfer to UOB Account, Transfer to Other Local Bank, Cashier's Orders / Demand Draft, Bill Payment, LLG, RTGS, Online (ATM Switching), Telegraphic Transfer), BULK TRANSACTIONS (Transfer to Other Local Banks, Payroll, Cashier's Orders / Cheques, Telegraphic Transfers, State Revenue, Upload Bulk Files), FINANCIAL INSTITUTIONS (Bank to Bank Transfer (MT103), Bank to Bank Transfer (MT202)), and TOOLS (Manage Templates, Manage Batch Transactions, Manage Scheduled / Recurring Transactions, Track Payments (SWIFT gpi)).
- The expanded SERVICES page includes: CHEQUE SERVICES (Request Cheque Books, Stop Cheque Requests, Enquire Cheque Statuses), PAYNOW SERVICES (Manage / Register PayNow, Generate QR Code), SEND TO UOB (Send Files to UOB), and NOTIFICATIONS (Manage Notifications).
- The expanded ADMIN page includes: USERS MANAGEMENT (Manage User Profiles, Manage User Password, Manage User Account Access), AUTHORITY SETUP (View Authorisation Setup), DATA MANAGEMENT (Manage Payers / Payees, Manage Phrases), and AUDIT QUERIES (Audit Queries, Manage Account Display Names).

Infinity – Platform Perbankan Digital Baru

B. Dasbor yang Dapat Dipersonalisasi

1. Ikhtisar data berdampingan yang logis: Aset (rekening giro dan deposito tetap) terhadap Kewajiban (yaitu Pinjaman). Ikhtisar aset didukung oleh visualisasi tren saldo akhir bulan selama 12 bulan terakhir.
2. Jumlah saldo yang tersedia dari semua akun, deposito tetap dan investasi terstruktur
3. Tambahkan fungsi yang paling sering Anda kunjungi ke dasbor dan capai fungsi ini dalam satu klik.
4. Menampilkan semua tugas tertunda yang jatuh tempo dalam 1 bulan.
5. Menampilkan semua transaksi yang dimulai dari UOB Infinity dalam 2 bulan terakhir, dikategorikan berdasarkan statusnya.

The screenshot displays the UOB Infinity dashboard with several key features highlighted:

- Assets**: Shows a large total asset value of IDR 28,332,512,491,574,448. A red box labeled "1" points to the total asset value.
- Loans**: Shows a total outstanding amount of IDR 85,685,002,611. A red box labeled "2" points to the total outstanding amount.
- Favourite Functions**: A section containing five favorite functions: UOB, Online ATM Switching, RTGS, Bulk Multi Revenue Payment, and Transfer to LCRB Accounts. A red box labeled "3" points to the "Online ATM Switching" icon.
- My Tasks**: A section showing pending tasks categorized by due date: 10+ Trans(s), 10+ Batch(s), 10+ Workday(s), and 5 Within. A red box labeled "4" points to the "Pending" tasks.
- Approval Status**: A section showing recent approvals or pending approvals. A red box labeled "5" points to the "Pending" approval status.

Bagaimana Cara Membuat Transaksi Tunggal

Semua Pilihan

Kamu bisa:

- A. buat transaksi baru,
- B. buat dari draf, templat, atau masa lalu yang ada pembayaran

A. Buat transaksi baru

1. Dari bilah menu atas, arahkan kursor ke "Bayar & Transfer" dan klik untuk memilih jenis pembayaran di bawah kolom "Pembayaran Tunggal". "Transfer Telegrafik" digunakan sebagai contoh untuk panduan pengguna ini.
2. Di bagian "Dari", pilih akun mana yang akan digunakan sebagai akun pendebitan untuk transaksi ini.
3. Di bagian "Kepada", Anda dapat memberikan detail penerima pembayaran dengan memilih penerima pembayaran dari daftar pencarian dropdown atau dengan memasukkan semua detail secara manual.
4. Cari dan pilih Nama Bank dan BIC penerima pembayaran dari daftar dropdown.
5. Semua bidang opsional tidak ditampilkan sebagai kotak teks dan hanya akan tersedia untuk input data setelah mengklik label.
6. Pilih tanggal transfer transaksi Anda.
7. Centang kotak jika Anda ingin menjadikannya sebagai pembayaran berulang.

Amount & When

Enter Transaction Details

Transfer Date * 04/12/2019

Currency * SGD Transaction Amount * 1,500.00

Select payment mode for charges.*

SHA Only UOB charges to be paid by me **OUR** All charges to be paid by me **BEN** All charges to be paid by beneficiary

Account for Charges * SGD 3513220403

Payment Details * Payment details line 1 Payment details line 2 (1 line spacing above) Payment details line 3

This is a recurring payment Frequency of Payment * Daily Number of Times * 2

+ Add Customer Reference + Add Instruction to Bank + Add Remarks for Approval

Cancel Save as Template Next

Batalkan transaksi tanpa menyimpan

Simpan transaksi sebagai template untuk digunakan di masa mendatang. Anda harus memasukkan Nama template.

Klik "Berikutnya" untuk melanjutkan Detil transaksi.

Payment Details

Enter the transfer date, currency and amount for the payment.

If your transaction currency is different from your debit account currency, the payment would have to be converted to the transaction currency.

If you have existing FX contract(s) which you would like to use for conversion, please select "Use FX Contract" tab, otherwise select "Use FX Rate" tab.

- Use FX Rate: The amount will be converted to the transaction currency at the prevailing FX rate.
- Use FX Contract: Use your existing FX contract to execute the payment.
- At least 1 FX Contract should be entered to execute the payment.

Bagaimana Cara Membuat Transaksi Tunggal

B. Buat dari Draf, Template, atau Pembayaran Sebelumnya

1. Dari bilah menu atas, arahkan kursor ke "Bayar & Transfer" dan pilih jenis pembayaran di bawah kolom "Pembayaran Tunggal". "Transfer Telegrafik" digunakan sebagai contoh untuk panduan pengguna ini.
2. Klik "Buat Dari" dan klik "Draf", "Templat", atau "Pembayaran Sebelumnya". "Draf" digunakan sebagai contoh untuk panduan pengguna ini. Aliran yang sama diterapkan pada buat transaksi dari "Templat" dan "Pembayaran Sebelumnya"
3. Gunakan opsi filter untuk melihat transaksi (draft) yang disimpan untuk dicantumkan.
4. Pilih transaksi tersimpan (draft) yang ingin Anda gunakan dan semua detail draft akan ditampilkan ke layar pembayaran.

Buat Dari "Draf"

1

2

3

4

Pilih transaksi dari layar pop up dari draft atau pembayaran sebelumnya

Create From Draft

1 Record(s)

Note: This table is defaulted to display your transactions in the past 2 months. Use the filters to view other transactions.

Transaction / Deposit Type	Account	Currency	Amount	Value / Placement Date	Payer / Payee	Customise View
Telegraphic Transfer / MEPS	3513220403 SGD	SGD	1,500.00	04/12/2019	1234567890 IRVTU53NXXX	<input type="button" value="Customise View"/>

1 - 1 of 1 Record(s)

Cancel

Penerima Pembayaran Terbaru: Menampilkan penerima pembayaran dari 10 pembayaran terbaru yang berhasil dalam 3 bulan terakhir. Daftar Penerima Pembayaran: Menampilkan semua penerima pembayaran yang dibuat dalam database Master Penerima Pembayaran. Cari Database (sebelum mengklik Daftar Penerima Pembayaran): Menampilkan kombinasi penerima pembayaran terbaru, daftar induk penerima pembayaran, dan penerima pembayaran dalam template. Cari Database (setelah mengklik Daftar Penerima Pembayaran): Hanya menampilkan Daftar Penerima Pembayaran.

Transaksi yang dipilih akan ditampilkan pada layar berikut

Draft New Telegraphic Transfer / MEPS

1 Enter Details 2 Authorise 3 Send to Bank

BIB Reference FT19120001137051

Application Date: 04/12/2019

* Mandatory Fields

Transaction Type & Fees

Refer to the Standard Transaction Fees.

Transaction Type * Telegraphic Transfer / MEPS

Select Debit Account

Before you start, you will need:

1. Your payee bank account details
2. Your payment details
3. Your security token (for Authoriser only).

Find Payee

You can search by Payee's name or bank account number. If this is the first time you are transferring funds to a payee, please enter the new payee details directly. Branch Address and Local Clearing Codes may be required for Overseas Payments to some countries or in certain currencies. Omission may result in delays or rejections from the beneficiary bank. Please refer to this page for the Clearing Code list.

To

Enter payee's account details

Payee Name *

Pre-Approved Payee

Payee Name / Address 1 * address 1

Payee Name / Address 2 * address 2

Payee Name / Address 3 * address 3

Bank Country * United States

Bank Name * BANK OF NEW YORK SWIFT/BIC Code IRVTU53NXXX

Bank Address * 1290 AVENUE OF THE AMERICAS UNITED STATES

Recent Payees

- AY FAST 16 Jan Creat... 4049584944 CITISG50XXX CITIBANK NA
- AY FAST 5 Jan Create... 195074429 DBSSSG50XXX DBS Bank Ltd
- AY Fast 23 Jan 2345645 CIBBSG50XXX CIMB BANK ...
- AY FAST 16 Jan Creat... 4049584944 CITISG50XXX CITIBANK NA

Payee List - Transfer to Other Local Bank

Bagaimana Cara Membuat Transaksi Massal

- Pilih jenis massal yang akan dibuat dari menu utama. Itu contoh mengilustrasikan "Transfer ke Rekening Lokal". Di BIBPlus, Anda perlu menavigasi ke "Layanan Pembayaran" > "Pembayaran Lokal" > "Pembayaran Lokal" > "Transfer ke Bank Lain".
- Setelah memasukkan akun asal di bagian "Dari" (mirip dengan melakukan pembayaran tunggal), pengguna akan diperlakukan 4 tab di bagian "Ke".
 - "LLG". Anda dapat memilih tab ini jika Anda ingin mengirimkan LLG massal.
 - "Online (pengalihan ATM)". Anda dapat memilih tab ini jika Anda ingin mengirimkan massal secara Online (ATM Switching).
 - "RTGS". Anda dapat memilih tab ini jika Anda ingin mengirimkan RTGS massal.
- Sebagai perbandingan, di BIBPlus, semua jenis produk massal ditampilkan sebagai opsi dropdown dan pengguna harus memilih Produk dan Jenis Pembayaran sebelum melanjutkan untuk menunjukkan akun asal.
- Setelah pengguna memilih tab, catatan transaksi pertama akan dibuat untuk pengguna mengisi rincian catatan.
- Sebagai perbandingan, UOB Infinity lebih efisien karena pengguna harus pergi ke layar terpisah untuk menambahkan catatan ke dalam jumlah besar.
- Untuk menambahkan pembayaran lain ke penerima pembayaran yang sama dalam jumlah besar ini, pilih "Lainnya untuk Penerima Pembayaran ini".
- Untuk menambahkan transaksi lain ke penerima pembayaran yang berbeda, pilih "Tambah transaksi baru".

The screenshot shows the UOB Bulk Transaction interface. Step 1 highlights the 'BULK TRANSACTIONS' tab in the top navigation bar. Step 2 highlights the 'LLG' tab under the 'To' section. Step 3 highlights the 'Bulk Details' dialog box. Step 4 highlights the 'General Details' section of the main transaction form. Step 5 highlights the 'Add transaction' button at the bottom of the 'General Details' section. Step 6 highlights the 'Another to this Payee' and 'Add New Transaction' buttons at the bottom right of the page. Step 7 highlights the 'Add New Transaction' button again.

UOB

CASH MANAGEMENT | ACCOUNTS | PAY & TRANSFER | SERVICES | ADMIN | MY TASKS

BULK TRANSACTIONS

Transfer to UOB Account 1 Transfer to Other Local Banks

Transfer to Other Local Bank Payroll

Cashier's Orders / Demand Draft Cashier's Orders / Cheques

Bill Payment Telegraphic Transfers

LLG State Revenue

RTGS Upload Bulk Files

Online (ATM Switching)

Telegraphic Transfer

To
Choose one of the following processing modes

LLG **Online (ATM Switching)** **RTGS**

Bulk Details

Company ID: Product Group: Payment Type: FAST/GIRO

Bulk Type: Bulk Online Payment FAST/GIRO

Transfer From:

Currency: SGD

Bulk Currency: SGD

Transaction (1 of 1)

Who
Enter payee's account details
Payee Name:
Bank Name: Bank Code:
Account No.:

Find Payee
You can search by Payee's name or bank account number.
If this is the first time you are transferring funds to a payee, please enter the new payee details directly.

General Details

Company ID: BK19120061522374 Transfer From: Template Name:
Payment Type: FAST/GIRO Application Date: 02/12/2019 (dd/mm/yyyy)
Product Group: Payment Value Date: 02/12/2019 (dd/mm/yyyy)
Bulk Description: Bulk Customer Reference: BK19120061522374

Processing Mode (Service Type): GIRO (Normal) Ultimate Originating Customer:

Bulk Summary

Total amount of records: SGD Highest Amount of records: SGD
No. of records: 0

Amount

Currency: IDR Amount:

Threshold Amount
Maximum amount per transaction is IDR 25,000,000
You need to separate into several transactions if the amount is more than the threshold amount.

Another to this Payee **Add New Transaction** 7

Bagaimana Cara Mengunggah File Massal

1. Dari bilah menu atas, Pilih "Bayar & Transfer" lalu pilih "Unggah File Massal" di bawah kolom "Transaksi Massal".
2. Klik "Unggah file Massal Baru", halaman berikutnya akan ditampilkan. Di BIBPlus, Anda harus memilih "Layanan Pembayaran" > Layanan Massal > pilih "Unggah File" di bawah "Buat Transaksi Massal".
3. Pilih jenis file yang akan diunggah.

The composite image shows four screenshots of the UOB BIBPlus interface:

- Screenshot 1:** Shows the main navigation bar with "PAY & TRANSFER" selected. Below it, under "TRANSAKSI MASSAL", there is a link labeled "Upload Bulk Files" (marked with a red box and number 1).
- Screenshot 2:** Shows the "Upload Bulk Files" page. At the top right, there is a button labeled "+ Upload New Bulk Files" (marked with a red box and number 2).
- Screenshot 3:** Shows the "Upload Bulk Files" process in progress. It displays a progress bar with four steps: "Upload File", "Review Details", "Authorise", and "Send to Bank". Step 1 is highlighted with a yellow circle. Below the progress bar, a modal window asks "What type of files are you uploading?" and lists "File Type*" (Payment, Bulk Payment UFF, Bulk Payment XML) (marked with a red box and number 3).
- Screenshot 4:** Shows the "Upload Bulk Order" dialog box. It has sections for "General Details" (Company ID: RS53030933E, Description, Reference, File Type: Bulk Collection UFF, Transfer From: BIB Reference SE20010001170884, Currency: IDR, Value Date), "File Upload Details" (No files, Add a file), and a large list of file types including Bulk Collection UFF, Bulk Collection XML, Bulk Collection XML Inter-Op, Bulk Payment UFF, Bulk Payment XML, Bulk Payroll Employee UFF, Bulk Payroll Employee XML, Bulk Payroll Executive UFF, Bulk Payroll Executive XML, Cashier Order and Cheques, CO Payment (CI v13.0), and FAST/GIRO Collection (marked with a red box and number 4).

Bagaimana Cara Mengunggah File Massal

3. Jika Anda memilih jenis file LLG, akan ada kotak centang untuk memungkinkan Anda mengatur jenis transaksi sebagai LLG
4. Klik untuk memilih ID Perusahaan dan rekening pendebitan.
5. Pilih file yang akan diunggah. Harap perhatikan untuk mengikuti spesifikasi format file UOB saat membuat file.. Tidak seperti BIBPlus di mana Anda harus memilih file, di UOB Infinity, Anda dapat menyeret file dari drive lokal Anda untuk mengunggah file.
6. Anda dapat melihat unggahan file massal yang dipilih setelah Anda mencentang kotak teks dari daftar file massal. File yang dipilih akan ditampilkan di bawah bagian File yang akan dikirim.
7. Referensi Pelanggan Massal akan default ke referensi transaksi ("BIB" diikuti oleh 14 karakter numerik) jika Anda membiarkannya kosong.
8. Klik "Kirim" untuk melanjutkan transaksi.

The composite screenshot illustrates the 'Upload Bulk Files' process through four panels:

- Panel 1:** Shows the initial step of the process with a progress bar at step 1 (Upload File). The BIB Reference is SE20010001170910.
- Panel 2:** Shows the 'Company' selection step. A red box labeled '3' points to the 'File Type' dropdown menu, which is set to 'Bulk Upload LLG Payment'. A red box labeled '4' points to the 'Company' dropdown menu, which is set to 'UGBI10102'.
- Panel 3:** Shows the 'Upload Files' step. A red box labeled '5' points to the 'Choose file' button in a file dialog window.
- Panel 4:** Shows the final steps:
 - A red arrow points from the 'File Details' dialog (Title: UGBI10102.TXT, File: Choose File) to the 'File Upload Details' section of the main form.
 - A red box labeled '6' points to the 'Show Selected (1)' button in the 'Files to be Sent' table, which lists one file: UGA1100104.TXT (File uploaded!).
 - A red box labeled '7' points to the '+ Add Bulk Customer Reference' link in the 'Add Reference' section.
 - A red box labeled '8' points to the 'Submit' button at the bottom right of the page.

Bagaimana Cara Mengunduh Fate File

1. Jika file massal berhasil diproses oleh Bank, transaksi massal akan ditampilkan di bawah "Status Persetujuan". Klik transaksi massal untuk melihat detail file massal yang diproses.
 2. Klik "Download" dan pilih "Fate File" dari daftar drop-down. Fate file akan diunduh.
 3. Sebagai referensi, di BIBPlus, pengguna akan pergi ke "Processed Bulk" (seperti yang ditunjukkan pada screenshot) atau "Transaction Search" untuk melihat detail transaksi dan mengunduh fate file.

All	Pending	Sent to Bank	Rejected	Successful			
Transaction Type	Bank Reference	Customer Reference	Account	Currency	Amount	Value / Placement Date	
Application Date: 19/02/2022 - 19/04/2022						Clear Filter(s)	
3 Record(s)							
Note: This table is defaulted to display your transactions in the past 2 months. Use the filters to view other transactions.						Customise View	
Transaction / Deposit Type	BIB Reference	Currency	Amount	Value / Placement Date	Application Date	Status	Action
Bulk Payment	BK20020001174417	IDR	12	05/02/2020	04/02/2020	Successful	⋮
Bulk FAST Payment	BK20010001153818	IDR	22	07/01/2020	07/01/2020	Successful	⋮
Bulk FAST Payment	BK20010001152208	IDR	1,250	06/01/2020	06/01/2020	Successful	⋮

The screenshot shows a modal window titled "Bulk RTGS Payment" with a "Successful" status message. It displays a "New Bulk Transfer to Local Accounts" summary with three green checkmarks under "Enter Details", "Authorise", and "Send to Bank". The BIB Reference is BK20020001174417. Below this, the Application Date is listed as 04/02/2020. A red box labeled "2" points to a "Download" button with a downward arrow icon, which is highlighted with a red box. A tooltip for "Fate File" is visible over the download button. To the right of the download button is an "Audit Trail" link with a checkmark icon. The background shows a blurred view of the application's main dashboard with tabs like "Bulk FAST Pay", "Application", and "3 Record(s)".

Account Services ▾ Payment Services **Trade Services** Foreign Exchange ▾ Administration ▾ Go To ▾

Create Bulk Transaction ▾ **Pending Bulk Transfers** **Processed Bulk** **Maintain Bulk Transfer** ▾ **Maintain Files**

List of Bulk Orders

Please enter the criteria to filter the transaction(s) search.

Company ID:	RS53030933E
BIB Ref:	*
Bank Reference:	
Status:	
Bulk Customer Reference:	
Ccy:	<input type="button" value="🔍"/>
Amount From:	<input type="text"/> To: <input type="text"/>

Search

1 - 50 of 669 items

	BIB Ref	Company ID	Bank Reference	Bulk Customer Reference	Records	Ccy	Amount	Value Date	Status
	BK20020001174425	RS53030933E		BK20020001174425	3	SGD	14.76	05/02/2020	Processed
	BK20020001174417	RS53030933E		BK20020001174417	3	SGD	12.72	05/02/2020	Processed

Sample of Fate File

Contoh Fate File

Bagaimana Cara Menyimpan Transaksi

Semua Pilihan

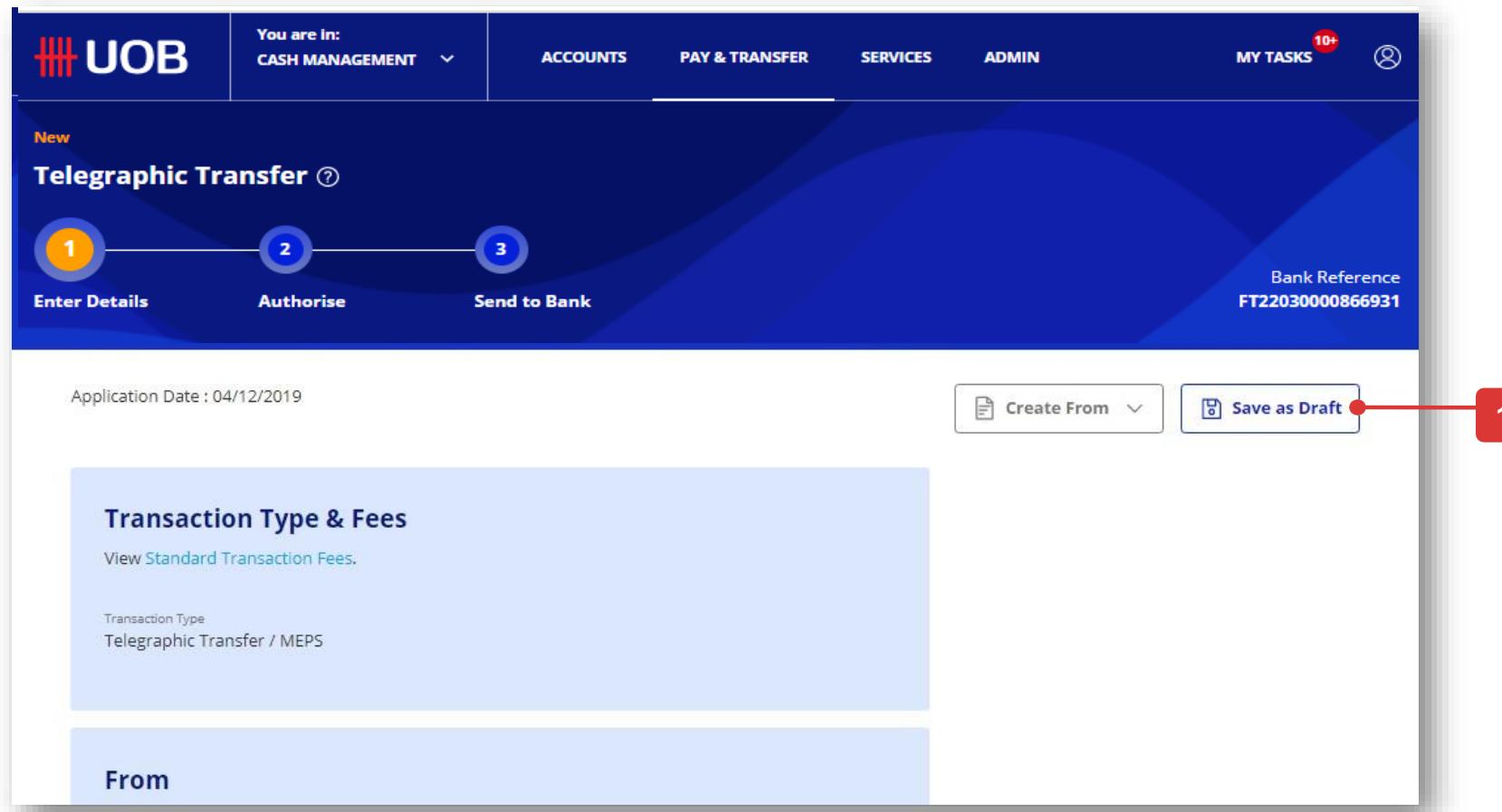
Jika Anda ingin menyimpan detail transaksi dan ingin menggunakan lagi di masa mendatang, Anda dapat menyimpan detailnya sebagai:

- A. Draf, atau,
- B. Templat

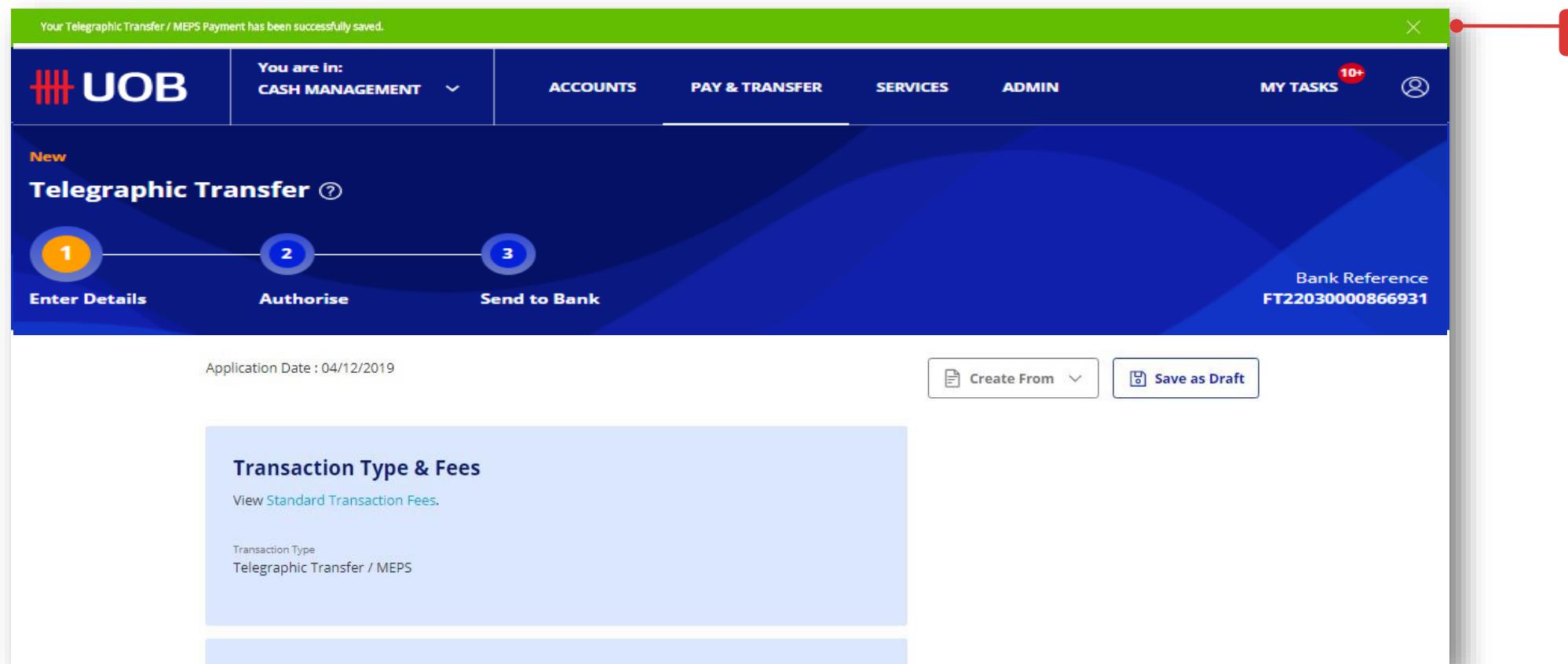
A. Simpan sebagai Draf

1. Klik tombol "Simpan sebagai Draf" yang terletak di bagian atas pojok kanan layar pembayaran.
2. Pesan konfirmasi akan muncul di bagian atas layar Anda setelah transaksi berhasil disimpan sebagai draft.

Disimpan sebagai Draf (Tampilan Default)



Berhasil disimpan sebagai draf



Bagaimana Cara Menyimpan Transaksi

B. Simpan sebagai Template

1. Simpan transaksi sebagai template untuk digunakan di masa mendatang. Anda harus memasukkan nama template dan deskripsi template.
2. Klik tombol "Kirim", setelah Anda mengisi "Nama Template" dan "Deskripsi Template".
3. Pesan konfirmasi akan muncul di bagian atas layar Anda setelah transaksi berhasil disimpan sebagai template.

The image consists of three screenshots illustrating the process of saving a transaction as a template:

- Step 1: Save as Template Dialog**
A modal dialog titled "Save as Template" is shown. It contains fields for "Frequency of Payment" (set to "Daily") and "Number of Times" (set to "2"). Below these are three optional buttons: "+ Add Customer Reference", "+ Add Instruction to Bank", and "+ Add Remarks for Approval". At the bottom are three buttons: "Cancel", "Save as Template" (highlighted with a red arrow labeled "1"), and "Next".
- Step 2: Save Template Confirmation Dialog**
A second modal dialog titled "Save Template" is shown. It has a placeholder text "Please fill the information below". It contains fields for "Template Name" (set to "Template Testing") and "Template Description" (set to "Testing 01"). At the bottom are "Cancel" and "Submit" buttons, with "Submit" highlighted with a red arrow labeled "2".
- Step 3: Manage Templates Page**
The main application interface is shown with a green header bar. A success message "You have successfully created the template." is displayed on the left. The "CASH MANAGEMENT" menu item is selected. The main area is titled "Manage Templates" and shows a table of templates. The table includes columns for "Transaction Type", "Template Name", "Account", "Payer / Payee", "Currency", "Amount", "Description", "Action", and "Favourite". Two rows of template data are visible, each with a "More" button (three dots) and a star icon. The top of the table has a "Customise View" button.

Bagaimana Cara Mengirim Transaksi

Setelah mengklik tombol "Berikutnya", Anda akan diizinkan untuk memeriksa detail transaksi Anda sekali lagi sebelum melanjutkan untuk mengirimkan transaksi.

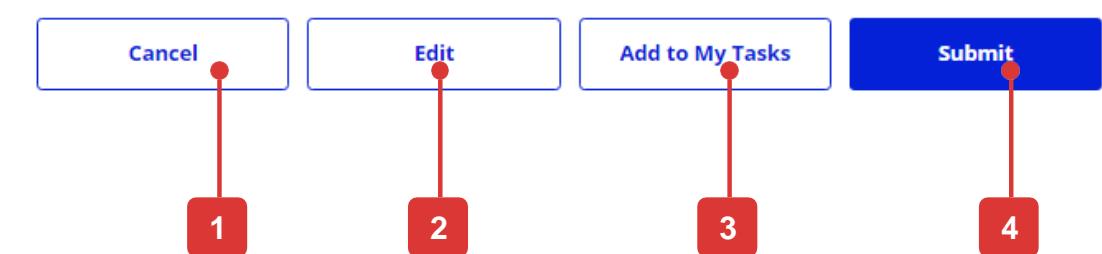
Di halaman ulasan, Anda akan melihat empat tombol yang terletak di bagian bawah halaman, yaitu:

1. "Batal": Jika Anda melanjutkan dengan ini, transaksi akan dibatalkan dan tidak akan disimpan sebagai draf.
2. "Edit": Jika Anda melanjutkan, Anda akan diarahkan kembali ke halaman pembuatan transaksi sebelumnya.
3. "Tambahkan ke Tugas Saya": Tombol ini hanya akan muncul jika, berdasarkan mandat otorisasi Anda, Anda diizinkan untuk mengotorisasi transaksi Anda sendiri. Transaksi akan ditambahkan ke "Tugas Saya" dan Anda dapat menyetujuinya nanti.
4. "Kirim": Silakan merujuk ke halaman berikutnya untuk penjelasan rinci.

The screenshot shows the UOB Cash Management interface for a Telegraphic Transfer. At the top, there's a navigation bar with 'ACCOUNTS', 'PAY & TRANSFER', 'SERVICES', 'ADMIN', and 'MY TASKS' (with 10 notifications). Below the navigation is a progress bar with three steps: 'Enter Details' (highlighted with a yellow circle), 'Authorise', and 'Send to Bank'. The main area shows 'Transaction Type & Fees' (Telegraphic Transfer / MEPS) and two sections for 'From' and 'To' accounts, including payee details and bank information.

The screenshot shows a transaction review page titled 'Amount & When'. It displays the following details:

- Transfer Date: 04/12/2019
- Transaction Currency: SGD
- Transaction Amount: 1,500.00
- Charge Option: SHA
- Account for Charging: SGD 3513447033
- Payment Details: Please make payment by TT to pay the following beneficiary/supplier, Remittance amount: Name of Beneficiary/Supplier: Address of Beneficiary



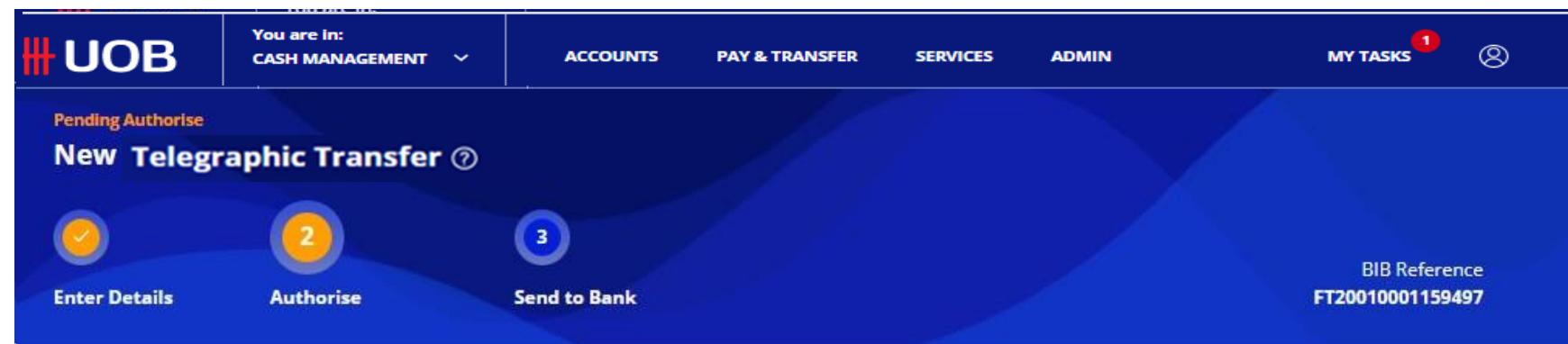
Bagaimana Cara Mengirim Transaksi

Setelah mengklik tombol "Kirim"

Jika, berdasarkan mandat otorisasi Anda, Anda tidak diizinkan untuk menyetujui transaksi, layar konfirmasi berikut akan ditampilkan dan status transaksi akan ditampilkan sebagai "Tertunda (Otorisasi)".

Pilihan pada halaman konfirmasi:

- View : Untuk melihat dan mencetak detail transaksi
- Notify Approver : Beri tahu authoriser(s) untuk menyetujui transaksi – Lihat halaman berikutnya.
- Pembayaran Lain : Untuk membuat transaksi lain



Your Telegraphic Transfer / MEPS Payment has been successfully sent for approval.

BIB Reference : FT20010001159497

[View](#)

[Notify Approver](#)

[Another Payment](#)

Anda dapat memeriksa status transaksi Anda di Akun > Status Persetujuan

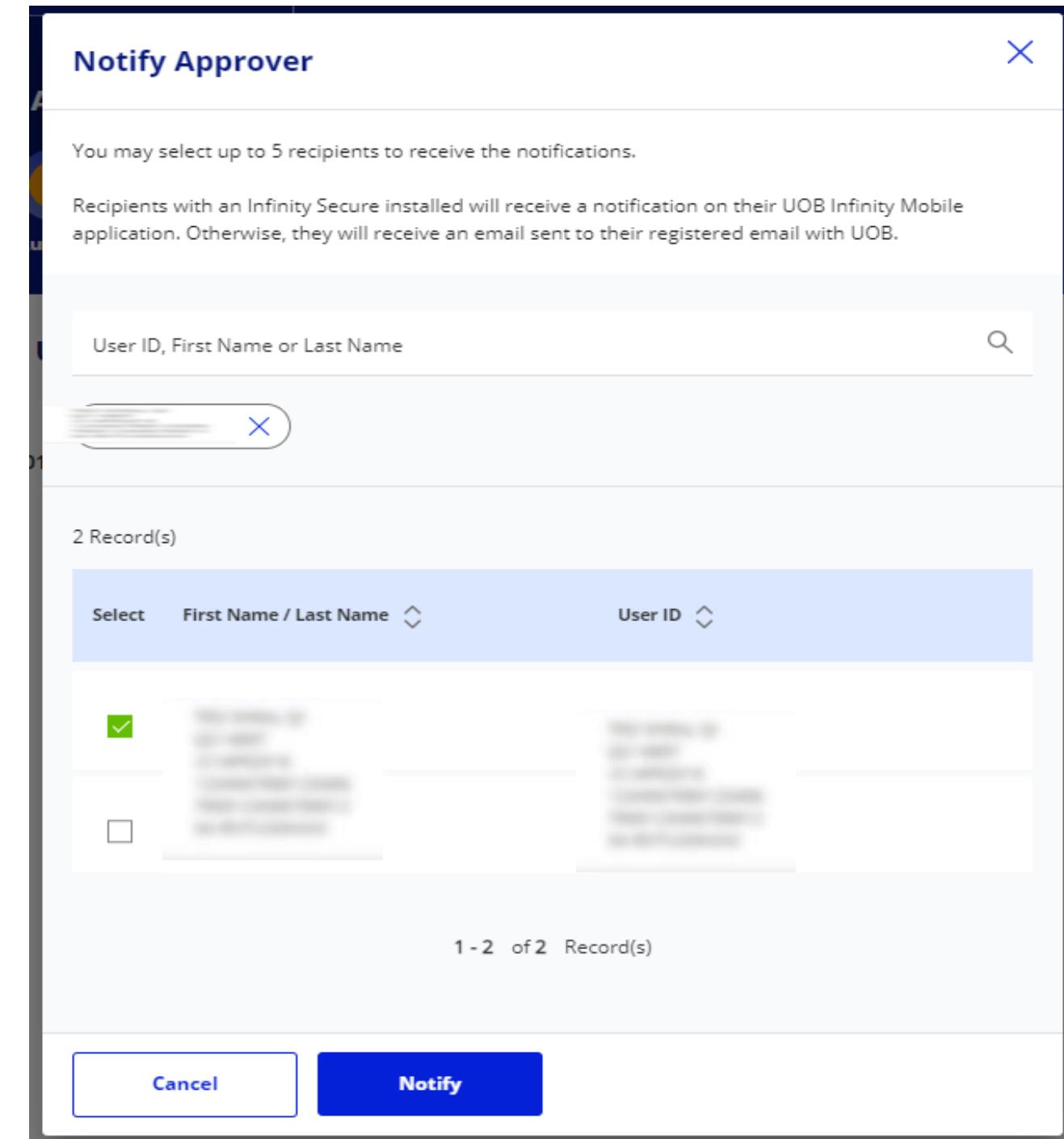
The screenshot shows the 'Approval Statuses' page in the UOB Cash Management system. The top navigation bar includes 'ACCOUNTS', 'PAY & TRANSFER', 'SERVICES', 'ADMIN', and 'MY TASKS' (with 1 notification). The main area displays 'Approval Statuses' with five categories: All (white), Pending (orange), Sent to Bank (blue), Rejected (red), and Successful (green). Below this is a search/filter section with fields for BIB Reference, Currency, Amount, Value / Placement Date, Payer / Payee, and Status. A note states: 'Note: This table is defaulted to display your transactions in the past 2 months. Use the filters to view other transactions.' A 'Customise View' button is available. A table below lists the transaction details: Transaction / Deposit Type: Telegraphic Transfer, BIB Reference: FT20010001159497, Currency: USD, Amount: 111.00, Value / Placement Date: 14/01/2020, Payer / Payee: [redacted], Status: Pending Authorise, and Action: [three dots].

Bagaimana Cara Memberitahu Penyetuju atas Pengajuan Transaksi

Setelah mengklik tombol "Beritahu Penyetuju"

Penyetuju yang dapat menyetujui transaksi akan terdaftar untuk seleksi. Anda dapat memilih satu atau beberapa pemberi kuasa dari daftar dan klik "Beritahu" untuk memberi tahu mereka untuk persetujuan.

Catatan : Penerima notifikasi akan menerima email yang dikirim ke email terdaftar mereka dengan UOB.



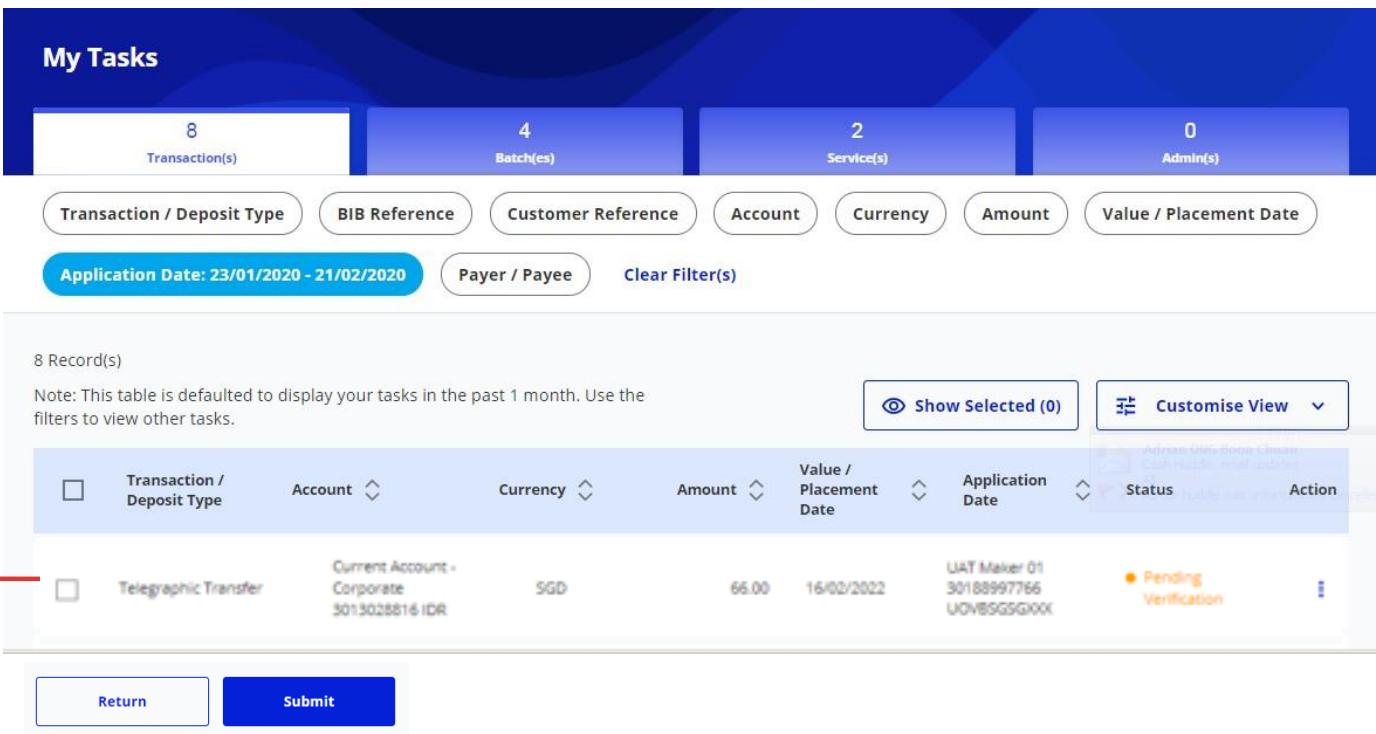
Bagaimana Cara Menyetujui Transaksi

Metode – Hasilkan Respon Token menggunakan Token Fisik

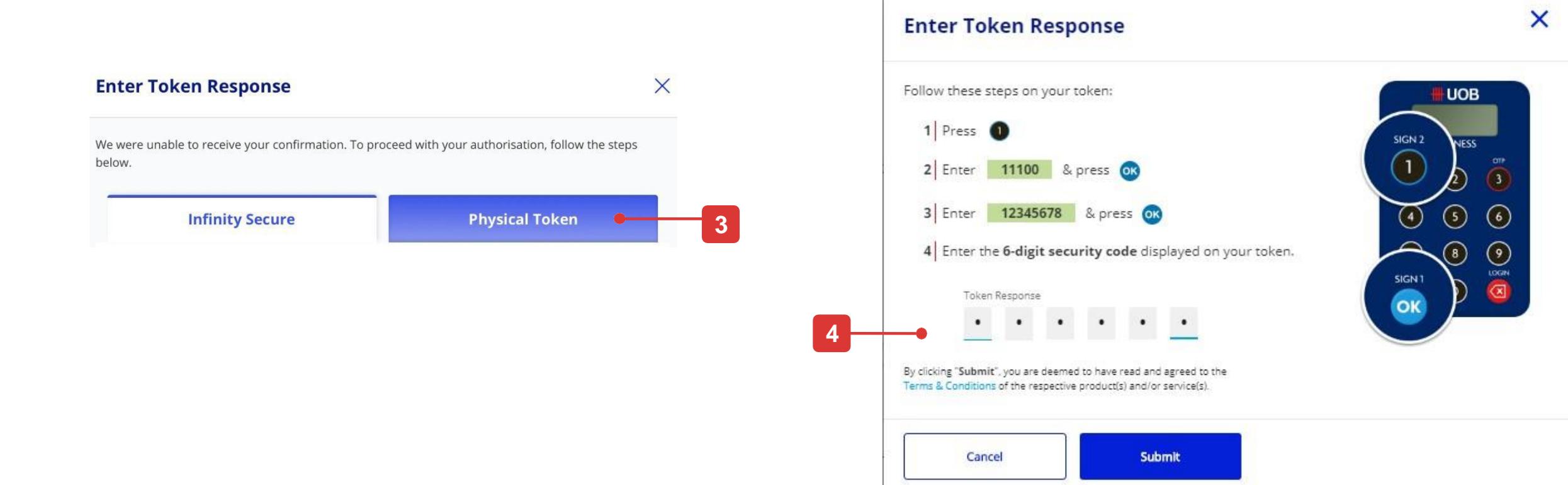
Cara ini hanya akan berfungsi jika Anda sudah mendaftar dan mengaktifkan Infinity Secure.

1. Buka "Tugas Saya", centang transaksi yang ingin Anda setujui dan klik tombol "Kirim".
2. Setelah melihat pop-up "Otorisasi Transaksi" di browser, klik "Saya tidak menerima pemberitahuan". Harap hapus/tutup pemberitahuan push aplikasi "UOB Infinity" di ponsel Anda.
3. Anda akan melihat 2 tab. Jika Anda tidak berada di tab "Physical Token", klik tab "Physical Token".

Tugas Saya



The screenshot shows the 'My Tasks' interface with a blue header. At the top, there are four summary boxes: 8 Transaction(s), 4 Batch(es), 2 Service(s), and 0 Admin(s). Below these are several filter buttons: Transaction / Deposit Type, BIB Reference, Customer Reference, Account, Currency, Amount, and Value / Placement Date. A date range 'Application Date: 23/01/2020 - 21/02/2020' is also present. The main area displays a table with 8 records, each showing details like Transaction Type (Telegraphic Transfer), Account (Current Account - Corporate 3013028816 IDR), Currency (SGD), Amount (66.00), Application Date (16/02/2022), and Status (Pending Verification). Buttons at the bottom include 'Return' and 'Submit'.



The screenshot shows the 'Enter Token Response' interface. It starts with a message: "We were unable to receive your confirmation. To proceed with your authorisation, follow the steps below." Below this are two tabs: 'Infinity Secure' and 'Physical Token'. A red box labeled '3' points to the 'Physical Token' tab. To the right, there is a detailed guide with steps 1 through 4 for using a physical token. Step 1 shows pressing the 'SIGN 2' button. Step 2 shows entering '11100' and pressing 'OK'. Step 3 shows entering '12345678' and pressing 'OK'. Step 4 shows entering the 6-digit security code displayed on the token. An inset shows a UOB token with a grid of buttons. A red box labeled '4' points to the 'OK' button. At the bottom, there is a note about agreeing to terms and conditions, and buttons for 'Cancel' and 'Submit'.

Bagaimana Cara Mengunduh Laporan Bank dan Adpis

Ikhtisar akun

1. Ekspor daftar akun dalam PDF, CSV atau Excel.
2. Customise View memungkinkan Anda memilih kolom mana yang akan ditampilkan.
3. Pilih nama atau nomor rekening untuk melihat detail transaksi rekening.
4. Tombol tindakan menyediakan pintasan ke Aktivitas Akun
5. Tandai akun yang sering digunakan sebagai favorit. Fungsi ini menggantikan "Ringkasan Akun" Template" di BIBPlus. Template yang dibuat di BIBPlus secara otomatis dimigrasikan ke UOB Infinity.

The screenshot shows the UOB Infinity web interface for managing accounts. At the top, there's a navigation bar with the UOB logo and links for CASH MANAGEMENT, ACCOUNTS, PAY & TRANSFER, SERVICES, ADMIN, and MY TASKS. A dropdown menu under ACCOUNTS is open, showing options like Accounts Overview, Fixed Deposits, and Status. To the right of the main content area, there's a sidebar with download options for PDF, CSV, and Spreadsheet. The main content area is titled 'Accounts Overview' and shows a summary of 105 accounts. It includes filters for Account Name, Account Category, Company, Currency, and Clear Filter(s). A 'Customise View' button is highlighted with a red box and number 2. Below the summary, a table lists accounts with columns for Name, Account No., Currency, Ledger Balance, Available Balance, Action, and Favourite. One account row is selected, showing details like AC NAME1 1500001119, 301300093, IDR, 604,448,633, and 604,448,633. A star icon next to the name indicates it's a favorite, which is also highlighted with a red box and number 5. A 'Account Activities' link is visible at the bottom of the table row. A red box and number 3 points to the 'Favourite Account Lists' link in the sidebar. A red box and number 4 points to the 'Download Reports & Advices' link in the sidebar. A red box and number 1 points to the 'Export' button in the top right corner of the main content area. A red box and number 4 points to the 'Make Payments' link in the bottom right corner of the table row. A red box and number 5 points to the star icon in the table row.

Bagaimana Cara Mengunduh Laporan Bank dan Adpis

Aktivitas Akun

1. Tiga fungsi BIBPlus (Account Statement, Advices and Notifications dan Inward Remittance) telah dikonsolidasikan ke dalam Aktivitas Rekening di UOB Infinity.
2. Filter transaksi berdasarkan kriteria yang ditentukan dalam setiap kategori.
 - Pemilihan rentang tanggal telah meningkat dari 2 bulan menjadi 6 bulan, memungkinkan Anda mengambil lebih banyak transaksi untuk ditampilkan setiap saat.
 - Akses hingga 12 bulan transaksi historis.
3. Unduh saran debit/kredit atau salinan MT103 secara langsung.
4. Lihat detail pengiriman uang dan unduh saran pengiriman uang secara langsung.

Rekening

Pengiriman Uang Masuk

Adpis dan pemberitahuan

Account Transactions

Account Activities

Choose Account and Company

Account Balance

Bagaimana Cara Mengunduh Laporan Bank dan Adpis

Fitur

Advis kredit dan debit (remitansi MT103 masuk dan keluar) dapat diambil dan diunduh melalui tab "Saran Debit / Kredit".

Uang Masuk RTGS dan detail pengiriman uang MT103 dapat ditanyakan melalui tab "Pengiriman Uang Masuk".

Selain itu, ada 2 jenis laporan yang tersedia, "System Generated" dan "User Generated". "Laporan yang Dihasilkan Sistem" mengacu pada daftar laporan yang secara otomatis akan tersedia untuk diunduh tanpa tindakan apa pun yang diperlukan dari pengguna (misalnya laporan MT940)

"User Generated Reports" mengacu pada daftar file rincian transaksi yang diekspor yang hanya akan tersedia untuk diunduh atas permintaan pengguna.

Untuk meminta file detail transaksi yang diekspor:

- 1.Buka "Akun" di bilah menu atas, pilih "Status Persetujuan".
- 2.Cari transaksi yang ingin Anda download. Klik menu tindakan dan pilih "Lihat Detail".
- 3.Di layar detail transaksi, klik fungsi "Ekspor" di sisi kanan atas layar.

The screenshot shows the UOB Cash Management interface. At the top, there's a navigation bar with the UOB logo, user status ('You are in: CASH MANAGEMENT'), and links for ACCOUNTS, PAY & TRANSFER, SERVICES, ADMIN, and MY TASKS (with 10+ notifications). Below the navigation, there are three main sections: ACCOUNTS, FIXED DEPOSITS, and STATUS. The ACCOUNTS section is highlighted with a blue background and contains links for Accounts Overview, Favourite Account Lists, and Account Activities. A red arrow points down from the 'Account Activities' link to a sub-section titled 'Download Reports & Advices'. This sub-section has tabs for System Generated Reports, User Generated Reports, Debit / Credit Advices, and Inward Remittances. It includes filters for Company, Account, Payment Type, Bank Reference, Remitter Name, Currency, Amount, and Value Date (set to 30/12/2020). Below the filters, it shows 10 Record(s) with columns for Company, Account, Payment Type, Remitter Name, Value Date, Amount, Bank Reference, and Action. The next section, 'Download Reports & Advices', also has tabs for System Generated Reports, User Generated Reports, Debit / Credit Advices, and Inward Remittances. It includes filters for Company, Account, Report Name, Report Category, Report Type, and Report Date (Last 30 days). It shows 399 Record(s) with columns for Company, Account, Report Name, Date, and Downloads. The 'Report Sub Type: CCR' is also visible at the bottom of this section.

Moving from BIBPlus to Infinity



Payment Maker

A quick introduction on creating a single/bulk payment and downloading reports in UOB Infinity

New Journey As A Payment Maker

Overview

- 1** Infinity – The New Digital Banking Platform
- 2** How to Create Single Transactions
- 3** How to Create Bulk Transactions
- 4** How to Upload Bulk Files
- 5** How to Download Fate Files
- 6** How to Save Transactions
- 7** How to Submit Transactions
- 8** How to Notify Approver upon Transaction Submission
- 9** How to Approve Transactions
- 10** How to Download Your Bank Statements and Advices
- 11** How to Download Reports

Infinity – The New Digital Banking Platform

Key Improvements

Designed to improve your electronic banking experience through:

- Simplified navigation in the platform allows you to spend less time getting to the function and more time spent on getting real work done.
- Personalised your dashboard with frequently used accounts and features, and display information that are relevant to you
- Adaptive user interface allows you to have a uniform experience on desktops, tablets and mobile phones
- Language clarity by supporting 3 languages — English, Simplified Chinese and a local language of the country you operate in

A. Simplified Navigation

1. In BIBPlus, you had to navigate through 3 menu levels – Top Menu, Side Menu and expandable Side-Sub Menu, to get to your desired function page.
2. UOB Infinity's menu allows you to access your desired function page from 1 level. Functions are categorised with the user in mind. E.g. Payment Maker will access the Pay & Transfer Menu, while an Administrator will access the "Admin" Menu.

The diagram illustrates the simplified navigation in UOB Infinity compared to BIBPlus. It shows two screenshots: the left one for BIBPlus and the right one for UOB Infinity. In the BIBPlus screenshot (labeled 1), a complex multi-level menu structure is shown with a side menu and an expandable sub-menu. In the UOB Infinity screenshot (labeled 2), a much simpler and more direct navigation bar is shown at the top, featuring links for Accounts, Pay & Transfer, Services, Admin, and My Tasks. A large red box highlights the "ADMIN" link in the UOB Infinity top bar. Red arrows point from the "Pay & Transfer" and "Admin" sections of the UOB Infinity top bar down to their respective sections in the main content area, which are also highlighted with red boxes. The content area is divided into several categories: Single Transaction, Bulk Transactions, Financial Institutions, Tools, Cheque Services, PayNow Services, Send to UOB, Notifications, Users Management, Authorisation Setup, Data Management, and Audit Queries.

SINGLE TRANSACTION	BULK TRANSACTIONS	FINANCIAL INSTITUTIONS	TOOLS
Transfer to UOB Account	Transfer to Other Local Banks	Bank to Bank Transfer (MT103)	Manage Templates
Transfer to Other Local Bank	Payroll	Bank to Bank Transfer (MT202)	Manage Batch Transactions
Cashier's Orders / Demand Draft	Cashier's Orders / Cheques		Manage Scheduled / Recurring Transactions
Bill Payment	Telegraphic Transfers		Track Payments (SWIFT gpi)
LLG	State Revenue		
RTGS	Upload Bulk Files		
Online (ATM Switching)			
Telegraphic Transfer			

CHEQUE SERVICES	PAYNOW SERVICES	SEND TO UOB	NOTIFICATIONS
Request Cheque Books	Manage / Register PayNow	Send Files to UOB	Manage Notifications
Stop Cheque Requests	Generate QR Code		
Enquire Cheque Statuses			

USERS MANAGEMENT	AUTHORISATION SETUP	DATA MANAGEMENT	AUDIT QUERIES
Manage User Profiles	View Authorisation Setup	Manage Payers / Payees	Audit Queries
Manage User Password		Manage Phrases	
Manage User Account Access		Manage Account Display Names	

Infinity – The New Digital Banking Platform

B. Personalised Dashboard

1. A logical side by side data overview: Assets (current accounts and fixed deposits) against Liabilities (i.e. Loans). Assets overview is supported by a trend visualization of the month-end balances over the past 12 months.
2. Sum of available balance from all accounts, fixed deposits and structured investments
3. Add your most frequently visited functions to the dashboard and reach these functions in one click.
4. Displays all pending tasks that are due within 1 month.
5. Shows all transactions initiated from UOB Infinity in the past 2 months, categorised by their statuses.

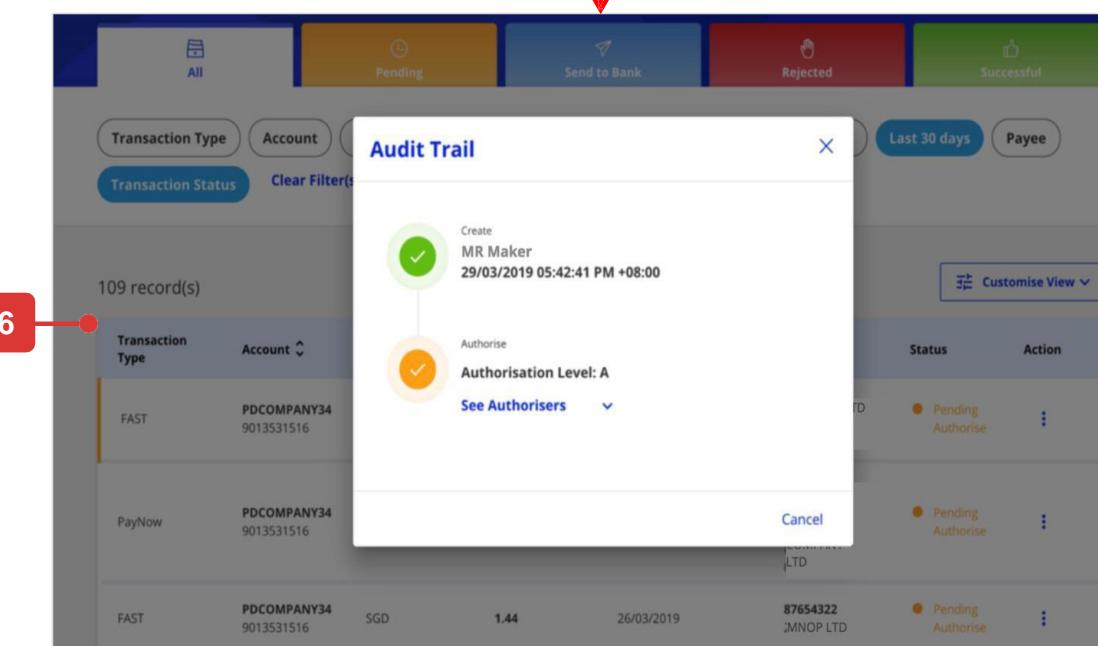
The screenshot shows the UOB Infinity Personalised Dashboard with the following features highlighted:

- Assets Overview:** Shows the total available balance across all accounts, fixed deposits, and structured investments. The total is IDR 28,332,512,491,574,448. Below it is a line chart showing the trend of month-end balances over the past 12 months.
- Loans Overview:** Shows the total outstanding amount of loans. The total is IDR 85,685,002,611. Below it is a table with loan details: Loan Account No. 8128003215, Next Due Date 07/03/2022, Next Due Amount IDR 4,055,400,000.
- Favourite Functions:** A grid of six favorite functions: UOB, Online ATM Switching, ATM, Bulk Multi Revenue Payment, Transfer to LCRB Accounts, and another ATM icon.
- My Tasks:** A list of pending tasks categorized by status: All (10+), Pending (10+), Draft for Month (10+), Rejected (5), and Failed (5). A red box labeled "4" points to the Pending category.
- Approval Status:** A section showing recent approvals. It includes a table for "Draft: Bulk State Revenue Payment" (To: 3 RECORDS, From: RESIDENT01) and "Processing: Online (ATM Switching)" (To: ONLINE TRANSFER PAD 1, From: RESIDENT01). A red box labeled "5" points to the "Pending" status in this section.

Infinity – The New Digital Banking Platform

C. Approval Status

1. Approval Status provides a single consolidated view of all transactions initiated from UOB Infinity. Transactions are grouped by their statuses.
2. "Transaction Search", "Pending Transactions", "Processed Transactions" in BIBPlus are grouped into "Approval Status" in UOB Infinity.
3. Depending on the status of the transaction, the available actions are "View", "Approve", "Return", "Audit Trails"
4. This table shows the mapping of Transaction Status in BIBPlus to Transaction Status in UOB Infinity. The statuses are grouped into categories and presented in Approval Status screen
5. Transactions are retained in the system for 180 days from the application date.
6. Audit Trail has been enhanced to provide display the list of next authorisers / action parties.



1 Approval Status

2 All Pending Sent to Bank Rejected Successful

3 Customise View

4 Application Date: 14/01/2022 - 14/03/2022 Payer / Payee Status Clear Filter(s)

5 Transaction Type Account Currency Amount Value / Placement Date Payer / Payee Status Action

Bulk State Revenue Payment	NICK NAME 3013027275 IDR	--	14/03/2022	0 Record(s)	Draft
----------------------------	--------------------------	----	------------	-------------	-------

BIBPlus Transaction Status	UOB Infinity Transaction Status	Description
Incomplete (Draft)	Draft	Transaction is SAVED by user
Pending (Verify)	Pending Verify	Transaction is SUBMITTED for verification
Pending (Authorise)	Pending Authorise	Transaction is SUBMITTED for further authorisation according to your authorisation matrix
Pending (Send)	Pending Send	Authorised transaction is PENDING RELEASE to the Bank
Incomplete (Entry)	Pending Rework	Transaction is RETURNED to Maker for amendment and re-submission
Submitted (Sent)	Processing	Transaction is submitted to the Bank for PROCESSING
Submitted (Post Dated)	Processing	Post-Dated transaction is submitted to the Bank for PROCESSING
Processed	Successful	Transaction has been PROCESSED by the Bank
Rejected	Rejected	Transaction has been REJECTED by the Bank
Rejected	Partial Rejected	One or more records in the bulk transactions is/are rejected.

Groupings in Approval Status

Pending

Sent to Bank

Successful

Rejected

How to Create Single Transactions

All Options

You can:

- A. create a new transaction,
- B. create from an existing draft, templates, or past payments,

A. Create New Transactions

1. From the top menu bar, hover over "Pay & Transfer" and click to select a payment type under "Single Payments" column. "Telegraphic Transfers" is used as an example for this user guide.
2. In the "From" section, select which of your account to be used as a debiting account for this transaction.
3. In the "To" section, you can provide your payee details either by selecting a payee from the dropdown search list or by entering all the details manually.
4. Search and select the payee's Bank Name and BIC from the dropdown list.
5. All the optional fields are not shown as a textbox and it will only be available for data input upon clicking the label.
6. Select the transfer date of your transaction.
7. Tick the checkbox if you wish to make it as a recurring payment.

The screenshot shows the UOB Cash Management interface for creating a Telegraphic Transfer. The process is divided into three main steps: Enter Details, Authorise, and Send to Bank. The current step is 'Enter Details'. The 'From' section shows a dropdown with account number 3513220403 selected. The 'To' section shows a search bar and a dropdown for 'Recent Payees'. Below these, there are fields for 'Bank Name' (BANK OF NEW YORK) and 'SWIFT BIC Code' (IRVTUS3NXXX). The 'Find Payee' section includes fields for 'Payee Name / Address 1-3', 'Bank Country', 'IBAN / Account No.', and 'Bank Address'. At the bottom, there are optional sections for 'Add Branch Details', 'Add Clearing Code Details', and 'Use Intermediary Bank'.

This screenshot shows the 'Amount & When' step of the transaction creation process. It includes fields for 'Transfer Date' (04/12/2019), 'Currency' (SGD), 'Transaction Amount' (1,500.00), and 'Select payment mode for charges' (with options SHA, OUR, and BEN). A note on the right explains the difference between FX Rate and FX Contract. The 'This is a recurring payment' checkbox is highlighted with a red circle and labeled '7'.

Payment Details

Enter the transfer date, currency and amount for the payment.

If your transaction currency is different from your debit account currency, the payment would have to be converted to the transaction currency.

If you have existing FX contract(s) which you would like to use for conversion, please select "Use FX Contract" tab, otherwise select "Use FX Rate" tab.

- Use FX Rate: The amount will be converted to the transaction currency at the prevailing FX rate.
- Use FX Contract: Use your existing FX contract to execute the payment.
- At least 1 FX Contract should be entered to execute the payment.

Cancel Save as Template Next

Cancel

A modal dialog box titled 'Save Template' with fields for 'Template Name' and 'Template Description'. A red arrow points from the 'Save as Template' button in the previous step to this dialog.

Next

Cancel transaction without saving

Save transaction as a template for future use.
You will need to input a Template Name.

Click "Next" to proceed with transaction details.

How to Create Single Transactions

B. Create from Draft, Template, or Past Payments

- From the top menu bar, hover over "Pay & Transfer" and select a payment type under "Single Payments" column. "Telegraphic Transfers" is used as an example for this user guide.
- Click "Create From" and click "Draft", "Templates", or "Past Payments". "Draft" is used as an example for this user guide. The same flow is applied to create transaction from "Templates" and "Past Payments"
- Use the filter options to view the saved (draft) transactions to be listed.
- Select the desired saved (draft) transaction you wish to use and all the draft details will be displayed onto the payment screen.

Create From "Drafts"

1

2

Select transaction from the pop up screen from draft or past payments

3

4

Recent Payees: Displays payees of the 10 most recent successful payments within the last 3 months.

Payee List: Displays all payees created in Payee Master database.

Search Database (before clicking on the Payee List): Displays combination of recent payees, payee master list and payees in templates.

Search Database (after clicking on the Payee List): Displays only Payee List.

Selected transaction will be displayed in the following screen

1

2

3

BIB Reference
FT19120001137051

Application Date: 04/12/2019

* Mandatory Fields

Transaction Type
Refer to the Standard Transaction Fees.
Transaction Type *
Telegraphic Transfer / MEPS

From
Search for debit account details.
Account Name, Currency, or Account Number *
3513220403

To
Enter payee's account details
Payee Name *
Pre-Approved Payee
Payee Name / Address 1 *
address 1
Payee Name / Address 2
address 2
Payee Name / Address 3
address 3
Bank Country *
United States
Bank Name *
BANK OF NEW YORK
SWIFT BIC Code
IRVTU53NXXX
Bank Address *
1290 AVENUE OF THE AMERICAS UNITED STATES

Find Payee
You can search by Payee's name or bank account number.
If this is the first time you are transferring funds to a payee, please enter the new payee details directly.
Branch Address and Local Clearing Codes may be required for Overseas Payments to some countries or in certain currencies. Omission may result in delays or rejections from the beneficiary bank. Please refer to this page for the Clearing Code list.

To
Enter payee's account details
Payee Name
Search by Payee/Beneficiary name, Account number

Recent Payees

AY FAST 16 Jan Creat...	4049584944	CITISG50XXX CITIBANK NA
AY FAST 5Jan Create...	195074429	DBSSSG50XXX DBS Bank Ltd
AY Fast 23 Jan	2345645	CIBBSG50XXX CIMB BANK ...
AY FAST 16Jan Creat...	4049584944	CITISG50XXX CITIBANK NA

Payee List - Transfer to Other Local Bank

How to Create Bulk Transactions

1. Select the type of bulk to create from the main menu. The example illustrates "Transfers to Local Accounts".

In BIBPlus, you will need to navigate to "Payment Services" > "Local Payment" > "Local Payment" > "Transfer to Other Bank".
2. After entering the originating accounts in the "From" section (similar to making single payments), user will be shown 4 tabs at the "To" section.
 - "LLG". You may select this tab if you want to submit bulk LLG.
 - "Online (ATM switching)". You may select this tab if you want to submit bulk Online (ATM Switching).
 - "RTGS". You may select this tab if you want to submit bulk RTGS.
3. In comparison, in BIBPlus, all the bulk product types are displayed as dropdown options and user is required to select the Product and Payment Type before proceeding to indicate the originating account.
4. Once user selects a tab, the first transaction record will be created for user to fill up the record details.
5. In comparison, UOB Infinity is more efficient because users are required to go to a separate screen to add a record to the bulk.
6. To add another payment to the same payee in this bulk, select "Another to this Payee".
7. To add another transaction to a different payee, select "Add new transaction".

UOB

CASH MANAGEMENT | ACCOUNTS | PAY & TRANSFER | SERVICES | ADMIN | MY TASKS

BULK TRANSACTIONS 1

To
Choose one of the following processing modes
LLG 2 **Online (ATM Switching)** **RTGS**

Bulk Details

Company ID:
Product Group: Payment
Payment Type: FAST/GIRO
Bulk Type: Bulk Online Payment FAST/GIRO
Transfer From:
Currency: SGD
Bulk Currency: SGD

Transaction (1 of 1)

Who
Enter payee's account details
Payee Name *
Bank Name * Bank Code *
Account No. *
Select Payee's Residence Status: *
 Resident
 Non Resident
Select Payee's Citizenship Status: *
 Citizen
 Non Citizen

Amount

Currency * IDR Amount *

General Details

Company ID: BK19120061522374
Transfer From:
Payment Type: FAST/GIRO
Product Group: Payment
Bulk Description:
Processing Mode (Service Type): GIRO (Normal)
Ultimate Originating Customer:
BIB Reference: BK19120061522374
Template Name:
Application Date: 02/12/2019 (dd/mm/yyyy)
Value Date: 02/12/2019 (dd/mm/yyyy)
Bulk Customer Reference: BK19120061522374

Bulk Summary

Total amount of records: SGD
Highest Amount of records: SGD
No. of records: 0

Add transaction 5

Find Payee
You can search by Payee's name or bank account number.
If this is the first time you are transferring funds to a payee, please enter the new payee details directly.
For Account Number:
Only numeric characters (0-9) are allowed in Account Number.
Minimum of 3 numeric characters are required.

Threshold Amount
Maximum amount per transaction is IDR 25,000,000
You need to separate into several transactions if the amount is more than the threshold amount.

Another to this Payee 6

Add New Transaction 7

How to Upload Bulk Files

- From the top menu bar, Select "Pay & Transfers" and then select "Upload Bulk Files" under "Bulk Transactions" column. Click "Upload New Bulk files", the following next page will be displayed.

In BIBPlus, you have to select "Payment Services" > Bulk Services > select "File Upload" under "Create Bulk Transaction".

- Select the file type to be uploaded.

The composite screenshot illustrates the process of uploading bulk files across two platforms:

- UOB Pay & Transfer Interface:**
 - The main menu shows the "PAY & TRANSFER" tab selected. A red arrow points from the "BULK TRANSACTIONS" section to the "Upload Bulk Files" link, which is highlighted with a red box labeled "1".
 - The "Upload Bulk Files" sub-page shows a progress bar with four steps: "Upload File", "Review Details", "Authorise", and "Send to Bank". Step 1 ("Upload File") is highlighted with a yellow circle. A red arrow points from this step to a modal dialog titled "What type of files are you uploading?".
 - A red arrow points from the "File Type*" input field in the modal dialog to a detailed view of the "File Type" dropdown, which lists "Payment" and "Bulk Payment UFF" (highlighted with a blue background).
- BIBPlus Bulk Services Interface:**
 - The main menu shows "Account Services" selected, with "Payment Services" highlighted.
 - A sidebar menu under "Create Bulk Transaction" includes "File Upload", which is highlighted with a red box labeled "2".
 - The "Upload Bulk Order" sub-page shows a "General Details" section with fields like Company ID, Description, Reference, File Type*, Transfer From, Currency, and Value Date. It also shows a "File Upload Details" section with a "File Type" dropdown containing options such as Bulk Collection UFF, Bulk Collection XML, Bulk Collection XML Inter-Op, Bulk Payment UFF, Bulk Payment XML, Bulk Payroll Employee UFF, Bulk Payroll Employee XML, Bulk Payroll Executive UFF, Bulk Payroll Executive XML, Cashier Order and Cheques, CO Payment (CI v13.0), and FAST/GIRO Collection.

How to Upload Bulk Files

3. If you select LLG file type, there will be a checkbox to allow you to set the transaction type as LLG
4. Click to select the Company ID and the debiting account.
5. Choose the file to upload. Please take note to follow UOB file format specification when generating the file.. Unlike BIBPlus where you need to select the file, in UOB Infinity, you can drag the file from your local drive to upload the file.
6. You can view the selected bulk file upload once you tick text box from the lists of bulk files. Selected file will display under Files to be sent section.
7. Bulk Customer Reference will be defaulted to the transaction reference ("BIB" followed by 14 numeric characters) if you leave it empty.
8. Click "Submit" to proceed with transaction.

Panel 1: Initial Step

Upload Bulk Files

1. Upload File 2. Review Details 3. Authorise 4. Send to Bank

BIB Reference: SE20010001170910

Panel 2: File Type Selection

* Mandatory Fields

What type of files are you uploading?

File Type: Bulk Uploaded LLG Payment

Company: UOB10001170910

Panel 3: Upload Files

Drag your files (.txt,xml) here or choose file*

You can upload up to 5 files each time.

Panel 4: Files to be Sent

Files to be Sent

1 file(s)

Show Selected (1)

File Type	File Name	Action
✓ TXT	UGAI100104.TXT	File uploaded!

1 - 1 of 1 file(s)

Panel 5: File Upload Details

File Details

Title:

File: No file chosen

Add a file

Panel 6: Add Reference

Add Bulk Customer Reference

Add Bulk Description

Panel 7: Summary and Submission

Cancel Submit

How to Download Fate Files

1. If the bulk file is processed successfully by the Bank, the bulk transaction will be displayed under "Approval Statuses". Click the bulk transaction to view the details of the processed bulk file.
 2. Click "Download" and select "Fate File" from drop down list. Fate file will be downloaded.
 3. For reference, in BIBPlus, user will go to either "Processed Bulk" (as shown in the screenshot) or "Transaction Search" to view the transaction details and download the fate file.

All	Pending	Sent to Bank	Rejected	Successful		
Transaction Type	Bank Reference	Customer Reference	Account	Currency	Amount	Value / Placement Date
Application Date: 19/02/2022 - 19/04/2022	Payer / Payee	Status	Clear Filter(s)			
3 Record(s)						
Note: This table is defaulted to display your transactions in the past 2 months. Use the filters to view other transactions.						Customise View

The screenshot shows a successful bulk transfer to local accounts. The process has three steps: Enter Details, Authorise, and Send to Bank, all marked as completed with green checkmarks. The BIB Reference is BIC20020001174417. The application date is 04/02/2020. A red box labeled '2' points to the 'Download' button, which is highlighted in blue. Other options include 'Audit Trail' and a dropdown menu for 'Rate File'. The 'From' section includes fields for Company Name, Account Name, Account No., and Currency (IDR). The 'To' section includes filters for Customer Reference, Amount Range, Payer/Payee, and Clear Filter(s).

Account Services ▾ Payment Services Trade Services ▾ Foreign Exchange ▾ Administration ▾ Go To ▾

Create Bulk Transaction ▾

Pending Bulk Transfers

Processed Bulk

Maintain Bulk Transfer ▾

Maintain Files

List of Bulk Orders

Please enter the criteria to filter the transaction(s) search.

Company ID: RS53030933E

BIB Ref: *

Bank Reference:

Status:

Bulk Customer Reference:

Ccy: SGD

Amount From: To:

Search Options ▾

Search

	BIB Ref	Company ID	Bank Reference	Bulk Customer Reference	Records	Ccy	Amount	Value Date	Status
	BK20020001174425	RS53030933E		BK20020001174425	3	SGD	14.76	05/02/2020	Processed
	BK20020001174417	RS53030933E		BK20020001174417	3	SGD	12.72	05/02/2020	Processed

List of attachments			
	Title	File Name	Status
		UGMO20020001174425	Processed

Sample of Fate File

Contoh Fate File

How to Save Transactions

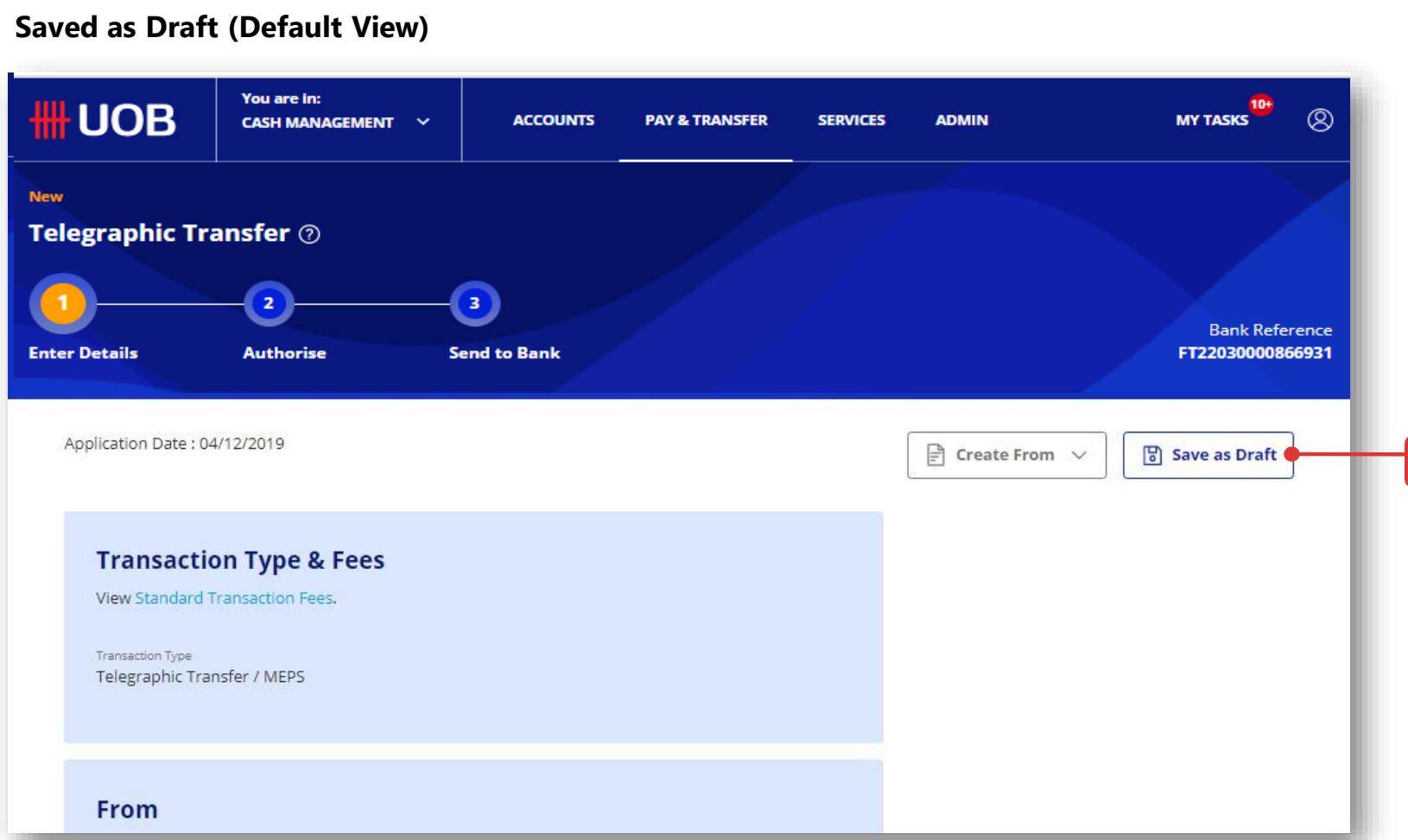
All Options

If you wish to save the transaction details and would like to use it again in future, you can save the details as:

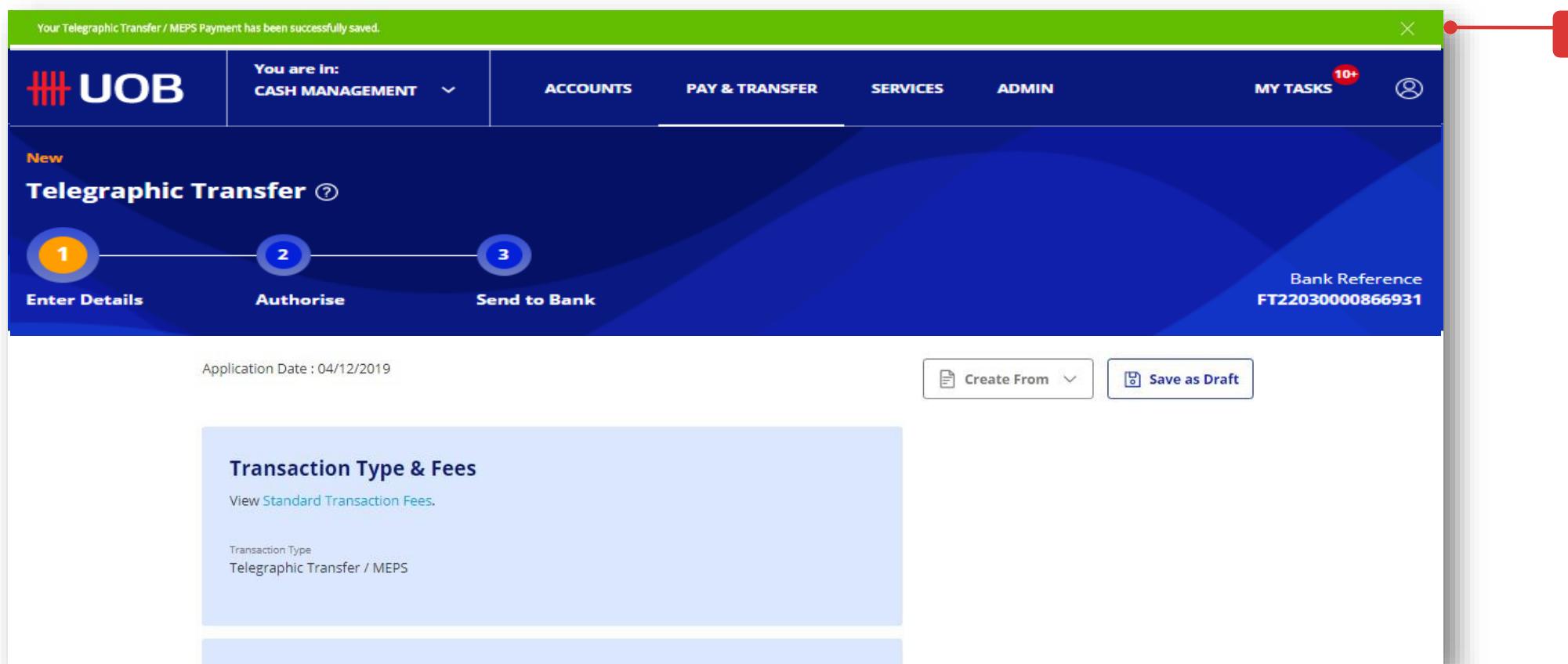
- A. Draft, or,
- B. Template.

A. Save as Draft

1. Click "Save as Draft" button located at the top right corner of the payment screen.
2. A confirmation message will appear at the top of your screen after a transaction is successfully saved as draft.



Saved as draft successfully.



How to Save Transactions

B. Save as Template

1. Save transaction as a template for future use. You will need to input template name and template description.
2. Click "Submit" button, once you fill in the "Template Name" and the "Template Description".
3. A confirmation message will appear at the top of your screen after a transaction is successfully saved as template.

The image consists of three screenshots illustrating the process of saving a transaction as a template:

- Step 1:** A modal window titled "This is a recurring payment" is displayed. It includes fields for "Frequency of Payment" (set to "Daily") and "Number of Times" (set to "2"). Below these are three optional buttons: "+ Add Customer Reference", "+ Add Instruction to Bank", and "+ Add Remarks for Approval". At the bottom are three buttons: "Cancel", "Save as Template" (highlighted with a red box and number 1), and "Next". A message "Saved as draft successfully." is displayed below the buttons.
- Step 2:** A "Save Template" dialog box is shown. It has a header "Save Template" and a sub-instruction "Please fill the information below". It contains two input fields: "Template Name *" (containing "Template Testing") and "Template Description" (containing "Testing 01"). At the bottom are "Cancel" and "Submit" buttons (highlighted with a red box and number 2).
- Step 3:** The UOB interface's "Manage Templates" page is shown. A green banner at the top says "You have successfully created the template." A red box and number 3 point to this banner. The page features a search bar with filters for "Transaction Type", "Template Name", "Account", "Payer / Payee", "Currency", "Amount", "Description", and "Clear Filter(s)". Below this is a table header with columns: "Transaction Type", "Template Name", "Account", "Payer / Payee", "Description", "Action", and "Favourite". Two rows of template data are visible: one for "LLG" with "12 april" and another for "LLG" with "12 april 17". A "Customise View" button is located in the top right corner of the table area.

How to Submit Transactions

Upon clicking "Next" button, you will be allowed to check your transaction details once again before proceeding to submit the transaction.

In the review page, you will see four buttons located at the bottom of the page, namely:

1. "Cancel": If you proceed with this, the transaction will be cancelled and will not be saved as draft.
2. "Edit": If you proceed with this, you will be directed back to the previous transaction creation page.
3. "Add to My Task": This button will only appear if, based on your authorisation mandate, you are allowed to authorise your own transaction.
Transaction will be added to "My Tasks" and you can approve it later.
4. "Submit": Please refer to the next page for the detailed explanation.

The screenshot shows the UOB Cash Management interface for a 'Telegraphic Transfer'. The top navigation bar includes links for 'ACCOUNTS', 'PAY & TRANSFER', 'SERVICES', 'ADMIN', and 'MY TASKS'. The main content area is titled 'Telegraphic Transfer' with three steps: 'Enter Details', 'Authorise', and 'Send to Bank'. Step 1 is highlighted with a yellow circle. Below this, the application date is listed as '04/12/2019'. On the right side, there are buttons for 'Create From' and 'Save as Draft'. The 'From' section shows a company name and account number (3513220403). The 'To' section shows a payee name (ALDA) and bank details (BANK OF NEW YORK, 1290 AVENUE OF AMERICAS, UNITED STATES). A summary of fees is provided, and the total amount is SGD 1,500.00. At the bottom, there are four buttons: 'Cancel', 'Edit', 'Add to My Tasks', and 'Submit', each with a red circle numbered 1 through 4 respectively.

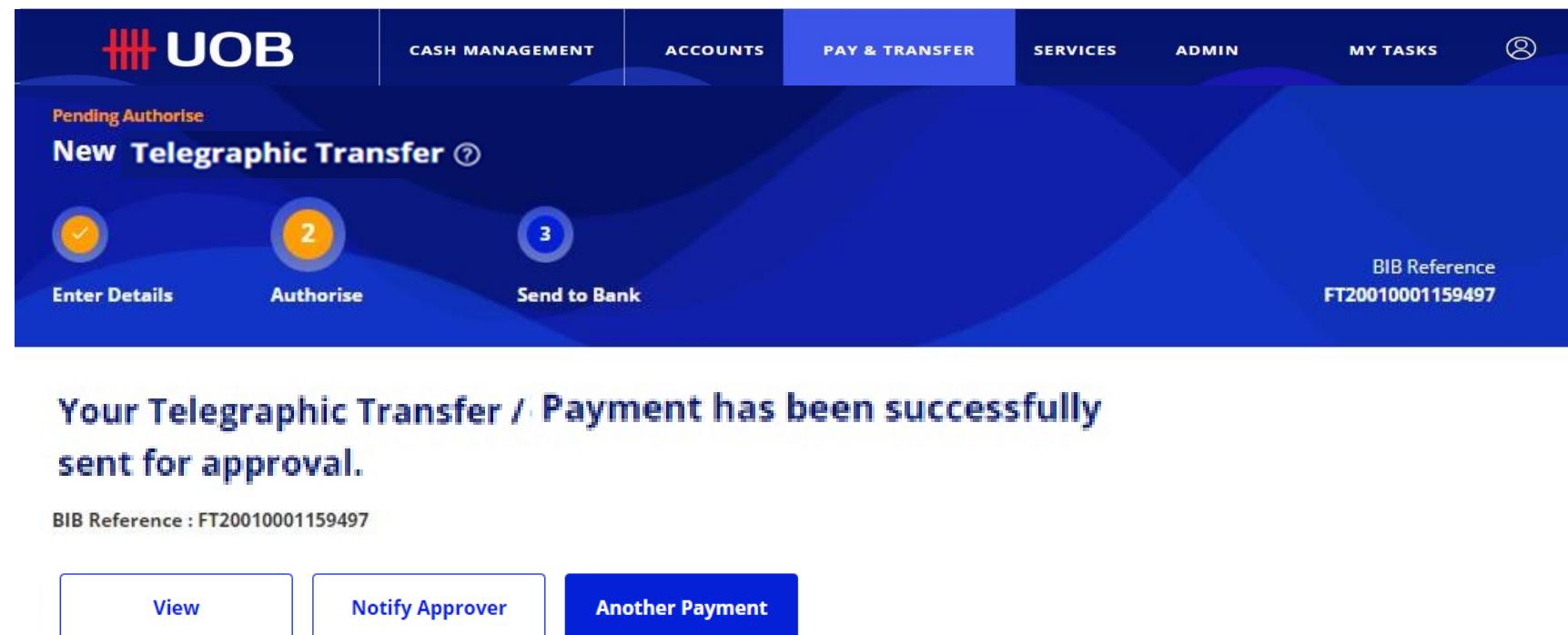
This screenshot shows a transaction review page titled 'Amount & When'. It includes fields for Transfer Date (04/12/2019), Transaction Currency (SGD), Charge Option (SHA), and Account for Charging (SGD 3513447033). The payment details section instructs the user to make payment by TT to a beneficiary. At the bottom, there are four buttons: 'Cancel', 'Edit', 'Add to My Tasks', and 'Submit', each with a red circle numbered 1 through 4 respectively.

How to Submit Transactions

Upon clicking “Submit” button

If, based on your authorisation mandate, you are not allowed to approve the transaction, the following confirmation screen will be shown and the transaction status will be displayed as “Pending (Authorise)”. Options on the confirmation page,

- View : To view and print out transaction details
- Notify Approver : Notify authoriser(s) to approve the transaction – Refer to the next page.
- Another Payment : To create another transaction



You can check your transaction status under Accounts > Approval Statuses.

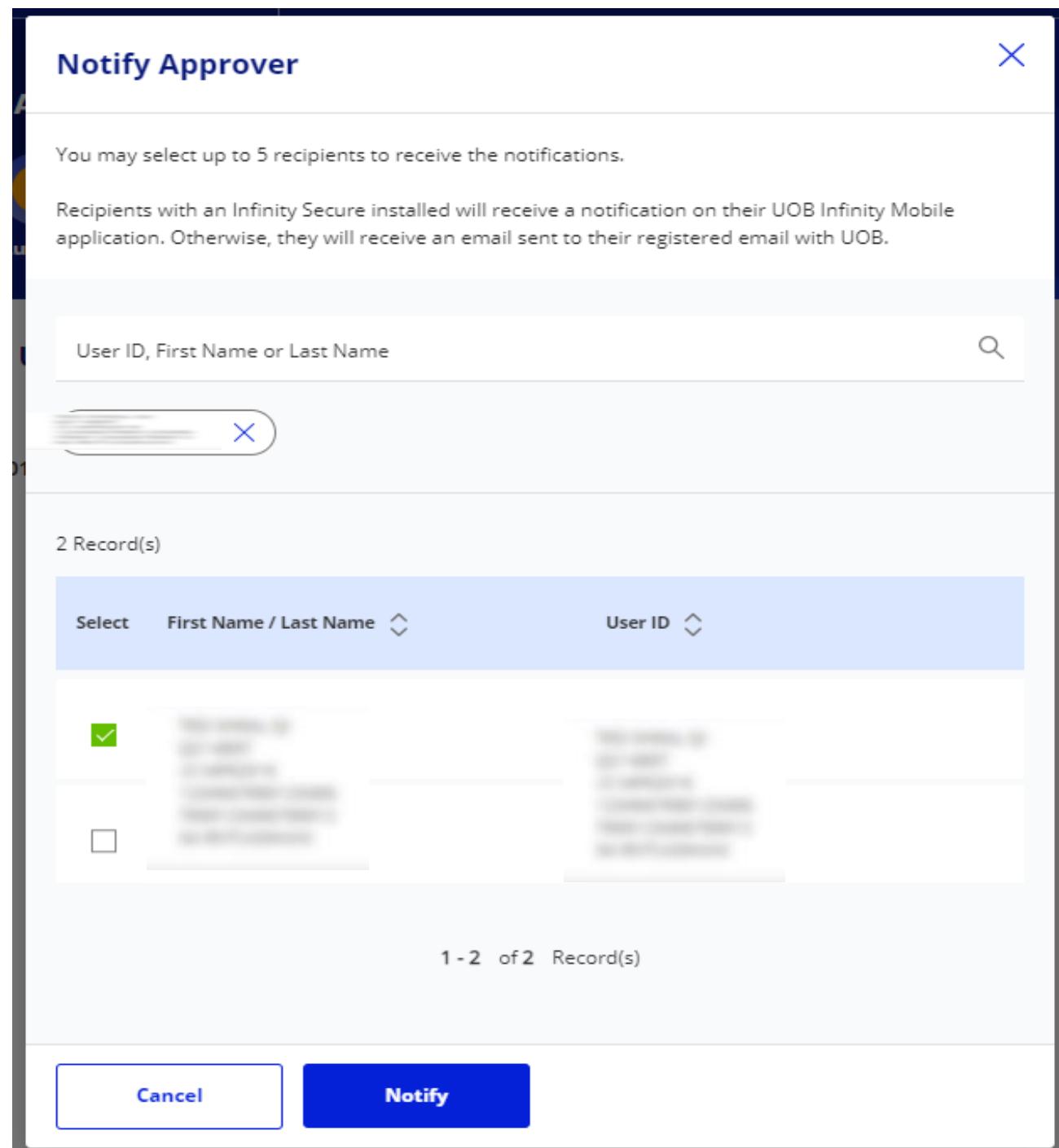
The screenshot shows the UOB Approval Statuses page. The header includes the UOB logo and navigation links: CASH MANAGEMENT, ACCOUNTS, PAY & TRANSFER (highlighted in blue), SERVICES, ADMIN, and MY TASKS. Below the header, a section titled "Approval Statuses" shows five colored status boxes: All (white), Pending (orange), Sent to Bank (light blue), Rejected (red), and Successful (green). Underneath, there are filters for "Telegraphic Transfer", "BIB Reference", "Currency", "Amount", "Value / Placement Date", "Payer / Payee", and "Status". A "Clear Filter(s)" button is also present. The main area displays a table with one record. The table has columns: Transaction / Deposit Type, BIB Reference, Currency, Amount, Value / Placement Date, Payer / Payee, Status, and Action. The single record is: Telegraphic Transfer, FT20010001159497, USD, 111.00, 14/01/2020, Payer / Payee (blurred), Pending Authorise, and an Action button. A note at the top of the table area says: "Note: This table is defaulted to display your transactions in the past 2 months. Use the filters to view other transactions." A "Customise View" button is located on the right side of the table.

How to Notify Approver upon Transaction Submission

Upon clicking “Notify Approver” button

Authoriser(s) who are able to approve the transaction will be listed for selection. You can select one or multiple authorisers from the list and click “Notify” to notify them for approval.

Note : Recipients will receive an email sent to their registered email with UOB.



How to Approve Transactions

Method – Generate Token Response using Physical Token

This method will only work if you have registered and activated Infinity Secure.

1. Go to "My Task", tick the transaction that you want to approve and click "Submit" button.
2. Upon seeing the "Authorise Transaction" popup at your browser, click on "I did not receive the notification". Please remove/dismiss the "UOB Infinity Singapore" app push notification on your mobile.
3. You will see 2 tabs. If you are not on the "Physical Token" tab, click on the "Physical Token" tab.
4. Follow the on-screen instruction to generate the token response using your physical token and input the generated numbers into your browser and click "Submit".

My Task

The screenshot shows the 'My Tasks' interface. At the top, there are four summary boxes: 8 Transaction(s), 4 Batch(es), 2 Service(s), and 0 Admin(s). Below these are several filter buttons: Transaction / Deposit Type, BIB Reference, Customer Reference, Account, Currency, Amount, and Value / Placement Date. A date range is set from 23/01/2020 to 21/02/2020. There are also 'Payer / Payee' and 'Clear Filter(s)' buttons. The main area displays a table with 8 records, with the first row highlighted. The columns include Transaction / Deposit Type, Account, Currency, Amount, Value / Placement Date, Application Date, Status, and Action. The first transaction listed is a 'Telegraphic Transfer' from 'Current Account - Corporate 3013028816 IDR' to 'UAT Maker 01 30188997766 UOB5GSGXXX'. The status is 'Pending Verification'. At the bottom of the table are 'Return' and 'Submit' buttons.

The screenshot shows the 'Enter Token Response' dialog. It has two tabs: 'Infinity Secure' and 'Physical Token', with 'Physical Token' selected. A red box labeled '3' points to the 'Physical Token' tab. The main area contains instructions: 'We were unable to receive your confirmation. To proceed with your authorisation, follow the steps below.' Below this are two tabs: 'Infinity Secure' and 'Physical Token'. On the right, there is a diagram of a physical token device with a numeric keypad and buttons labeled 'SIGN 1', 'SIGN 2', 'OK', and 'OFF'. A red box labeled '4' points to the 'OK' button. To the right of the diagram, there are instructions: 'Follow these steps on your token:' followed by four steps: 1. Press 1, 2. Enter 11100 & press OK, 3. Enter 12345678 & press OK, 4. Enter the 6-digit security code displayed on your token. Below these are fields for 'Token Response' (a series of six dots) and a note about terms and conditions. At the bottom are 'Cancel' and 'Submit' buttons.

How to Download Bank Statements and Advices

Account Overview

1. Export listing of accounts in PDF, CSV or Excel.
2. Customise View allows you to select which columns to display.
3. Select account name or number to view account transaction details.
4. Action button provides shortcut to Account Activities
5. Mark frequently used account(s) as favourites. This function replaces the "Account Summary Template" function in BIBPlus. Templates created in BIBPlus are automatically migrated to UOB Infinity.

The screenshot shows the UOB Infinity web interface for managing accounts. At the top, there's a navigation bar with links for CASH MANAGEMENT, ACCOUNTS, PAY & TRANSFER, SERVICES, ADMIN, and MY TASKS. The ACCOUNTS section is currently active, showing sub-links for Accounts Overview, Fixed Deposits, and Status. Below this is the main 'Accounts Overview' page. It features a dropdown for currency set to IDR - Indonesian Rupiah, an 'Export' button, and a note about indicative exchange rates. There are tabs for 'All Accounts' and 'Favourite Account Lists'. A 'Customise View' button is highlighted with a red box and arrow. The main table lists 105 accounts, with columns for Account Name, Account No., Currency, Ledger Balance, Available Balance, Action, and Favourite. One specific account row is selected, showing details like AC NAME1 1500001119, 301300093, IDR, 604,448,633, and 604,448,633. To the right of this row are buttons for 'Account Activities' and 'Make Payments'. A sidebar on the right lists available export formats: PDF, CSV, and Spreadsheet. A modal window for 'Customise View' is open, showing a list of columns that can be chosen: Account Name, Account No., Company, Currency, Ledger Balance, and Available Balance. Buttons for Clear, Cancel, and Submit are at the bottom of the modal. Red numbered callouts (1-5) point to the 'Export' button, the 'Customise View' button, the selected account row, the 'Actions' button, and the 'Favourite' star icon respectively.

How to Download Bank Statements and Advices

Account Activities

- Three functions of BIBPlus (Account Statement, Advices and Notifications and Inward Remittance) have been consolidated into Account Activities in UOB Infinity.
- Filter transactions based on the criteria defined in each category.
 - Date range selection has increased from 2 months to 6 months, allowing you to fetch more transactions for display each time.
 - Access up to 12 months of historical transactions.
- Download debit/credit advices or MT103 copies directly.
- View details of inward remittance and download remittance advice directly.

Account Statement

Inward Remittance

Advices and Notifications

Account Transactions

Choose Account and Company

Account Balance

1. MY TASKS (Notification icon)

2. Clear Filter(s)

3. Inward Remittance

4. Download All

How to Download Reports & Advices

Features

Credit and debit advices (inward and outward MT103 remittances) can be retrieved and downloaded via the "Debit / Credit Advices" tab.

Inward RTGS and MT103 remittances details can be enquired via the "Inward Remittances" tab.

In addition, there are 2 types of reports available, "System Generated" and "User Generated".

"**System Generated Reports**" refer to the list of reports which will be automatically made available for download without any action required from user (e.g. MT940 report)

"**User Generated Reports**" refer to the list of exported transaction details file which will only be made available for download upon user request.

To request for exported transaction details file:

1. Go to "Accounts" at the top menu bar, select "Approval Status".
2. Search the transaction that you want to download. Click the action menu and select "View Details".
3. In the transaction details screen, click the "Export" function at the top right side of the screen.

The screenshot shows the UOB Cash Management interface. At the top, there's a navigation bar with the UOB logo, the text "You are in: CASH MANAGEMENT", and links for ACCOUNTS, PAY & TRANSFER, SERVICES, and ADMIN. A "MY TASKS" button with a red badge is also present. Below the navigation, there are three main tabs: ACCOUNTS, FIXED DEPOSITS, and STATUS. Under ACCOUNTS, there are links for Accounts Overview, Favourite Account Lists, and Account Activities. A prominent red arrow points down to the "Download Reports & Advices" section. This section has four tabs: System Generated Reports (selected), User Generated Reports, Debit / Credit Advices, and Inward Remittances. Below these tabs are several filter options: Company, Account, Payment Type, Bank Reference, Remitter Name, Currency, Amount, and Value Date (set to 30/12/2020). A "Clear Filter(s)" button is also available. The main area displays a table with 10 records, showing columns for Company, Account, Payment Type, Remitter Name, Value Date, Amount, Bank Reference, and Action. One row is visible: Company: KIA NAME1, Account: 1000000003, Payment Type: Remittance, Remitter Name: AC NAME1, Value Date: 29/12/2020, Amount: 199.99, Bank Reference: 1IR001310027, Action: (three dots). Below this table is another "Download Reports & Advices" section with similar tabs and filters. The "Report Date: Last 30 days" filter is selected. The main area displays a table with 399 records, showing columns for Company, Account, Report Name, Date, and Downloads. One row is visible: Company: P, Account: 4, Report Name: Telegraphic Transfer - Beneficiary Credit Confirmation Report, Date: 13/08/2021, Downloads: (three dots).



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